

WAHOO AIRPORT AUTHORITY AGENDA

Monday, January 14, 2013 – 4:30 p.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

NOTICE IS HEREBY GIVEN that the Wahoo Airport Authority meets on the second Tuesday of each month in the Council Chamber of City Hall at 605 North Broadway, Wahoo, Nebraska at 4:30 p.m. Notice of special meetings shall be given by posting a notice thereof on the bulletin board in City Hall, U.S. Post Office, and First National Bank, at least 24 hours before the special meeting. All meetings are open to the public and the agenda, which is kept continually current, is available for public inspection at the office of the City Clerk at City Hall during normal business hours.

Individuals requiring physical or sensory accommodations, individual interpreter service, Braille, large print or recorded material, please contact the ADA Coordinator at City Hall, 605 North Broadway, Wahoo, Nebraska, 68066, telephone 402-443-3222 as far in advance as possible, but no later than 48 hours before the scheduled event.

Announcement of location of Open Meetings Act

(A copy of the Act is posted on the west wall of the Council Chambers for public review. The Act is also available in pamphlet form on request.)

Call to Order and Roll Call

OATH OF OFFICE OF RE-ELECTED BOARD MEMBERS (as certified by Saunders Co. Clerk)

Jay Morrow

Public Comments Opportunity

Airport Authority will accept public comments on the proposed changes to the Minimum Standards for Aerial Operations. Verbal and written comments will be accepted. No action taken by the Board at this time.

Action Items

1. Review of 2014-2016 Wahoo Airport Capital Improvement Plan for Airport
2. Report on investigation of complaint filed by Walker Luedtke
3. Consideration of proposal from Walker Luedtke regarding seasonal aerial applicators
4. Fuel purchasing
5. Replacement of furnace at Main Hangar Building
6. Security cameras, fencing at Wahoo Airport
7. Consideration of donation from Wahoo Squadron

Chairperson's Report and associated actions

FBO Report/Maintenance Report and associated actions

Airport Engineer Report and associated actions

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. January Claims
3. Minutes

Adjournment

Next meeting date: February 11, 2013, 4:30 p.m.

"No person in the United States shall, on the grounds of race, color, national origin, age, disability /handicap or sex, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity provided by the City of Wahoo, whether those programs and activities are federally funded or not. Complaints with regard to this policy must be filed in writing with the City Administrator/Clerk/Treasurer within 180 days of the alleged act of discrimination.

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WAHOO AIRPORT AUTHORITY OPEN HOUSE

Saturday, February 9, 2013 – 10:00 a.m.-2:00 p.m.

Wahoo Airport

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Open House at Wahoo Airport from 10:00 a.m. to 2:00 p.m. for tenants of the Airport

Next meeting date: February 11, 2013, 4:30 p.m.

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Call to Order and Roll Call

Comments on items not listed on the agenda (no action will be taken on these items)

Action Items

1. Consideration of amendments to Wahoo Airport Minimum Standards for Commercial Aeronautical Activities
2. Presentation of written report in response to complaint filed by Walker Luedtke; consideration of action addressing any findings
3. Discussion/determination on proceeding with security fencing/gate and camera system
4. Policy on Hangar List and requests of existing tenants
5. Policy on meeting agendas, agenda deadline, public comment periods, and general meeting procedures

Chairperson's Report and associated actions

FBO Report/Maintenance Report and associated actions

Airport Engineer Report and associated actions

Review of comments received at Open House

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. February Claims
3. Minutes

Adjournment

Next meeting date: March 11, 2013, 4:30 p.m.

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WAHOO AIRPORT AUTHORITY AGENDA

Monday, March 18, 2013 – 4:30 p.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Call to Order and Roll Call

Comments on items not listed on the agenda (no action will be taken on these items)

Election of Officers

1. Election of the following positions
 - a. Chairperson
 - b. Vice Chairperson
 - c. Treasurer

Action Items

1. Presentation of written report in response to complaint filed by Walker Luedtke; consideration of action addressing any findings
2. Review of proposals for location of aeronautical operations as proposed by Walker Luedtke; consideration of proposals
3. Discussion/determination on proceeding with security fencing/gate and camera system
4. Policy on Hangar List and requests of existing tenants
5. Review of 2 tower projects located within the Airport Zoning Jurisdiction

Chairperson's Report and associated actions

Review of planned/recommended land improvements/activities on the Airport (weed control, landscaping, etc)

FBO Report/Maintenance Report and associated actions

Airport Engineer Report and associated actions

Review of comments received at Open House

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. March Claims
3. Minutes

Adjournment

Next meeting date: April 8, 2013, 4:30 p.m.

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WAHOO AIRPORT AUTHORITY AGENDA

Monday, April 8, 2013 – 4:30 p.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Action Items

1. Approval of Change Order to contract for Jet Fuel System to extend contract deadline by 11 days
2. 2013 Farm Lease Agreement – terms, rate, etc.
3. Action to ban any burning of any type on the Wahoo Airport property, unless expressly permitted by the Airport Authority and in compliance with local and state regulations
4. Policy regarding entry to restricted areas – gate, signage, keys, remotes, etc.
5. 2013 Crack/Joint Sealing and Marking Program
6. Board review of issues with Televent subscription; recommendation of solution to issue
7. 2013 Attorney Retainer Agreement

Chairperson's Report and associated actions

Discussion on maintenance items – leaking roof in Hangar #29, exterior lights on buildings, runway lighting

FBO Report/Maintenance Report and associated actions

Airport Engineer Report and associated actions

Review of comments received at Open House

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. April Claims
3. Minutes

Adjournment

Next meeting date: May 13, 2013, 4:30 p.m.

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WAHOO AIRPORT AUTHORITY AGENDA – SPECIAL MTG

Thursday, May 9, 2013 – 4:30 p.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Call to Order and Roll Call

Comments on items not listed on the agenda (no action will be taken on these items)

Action Items

1. Lease for haying services or for lease of hay ground around the airport for 2013 & 2014 seasons
2. EAA Hangar – Lease agreement and maintenance issues on the building
3. Actions regarding courtesy car:
 - a. Declare current car as surplus property and authorize disposal
 - b. Determine value/contribution for new car (from the City of Wahoo)
 - c. Authorize necessary improvements to new car
4. Telvent subscription – discussion/authorization of necessary actions
5. Review and discussion on City of Wahoo Notice of Public Hearing to declare property as blighted and substandard (Board may consider filing a statement of objection if so desired, or make no statement)

Chairperson's Report and associated actions

Consideration of work session at Airport to review current and future equipment needs

FBO Report/Maintenance Report and associated actions

Airport Engineer Report and associated actions

Review of comments received at Open House

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. May Claims
3. Minutes

Adjournment

Next meeting date: June 10, 2013, 4:30 p.m.

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WAHOO AIRPORT AUTHORITY AGENDA

Monday, June 10, 2013 – 4:30 p.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Call to Order and Roll Call

Comments on items not listed on the agenda (no action will be taken on these items)

Action Items

1. Renewal of Building Lease Agreement with Wanahoo Aviation, LLC
2. Review of Aeronautical Study No. 2013-ACE-394-OE for an antenna tower to be located 11 miles NNE of the end of Runway 20, 288' tall, with a finished height of 1595' (AMSL)
3. Review of email from Barry Scheinost regarding the Final Construction Report for the Jet Fuel System

Chairperson's Report and associated actions

FBO Report/Maintenance Report and associated actions

1. Report on Insurance review
2. Report on gate installation
3. Report on haying contract for grass land areas
4. Report on Airport Licensing and 5010 Inspection done on 5/15/13
5. Report on LB 140 passed this Legislative session regarding Airport Zoning

Airport Engineer Report and associated actions

Review of comments received at Open House

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. June Claims
3. Minutes

Adjournment

Next meeting date: July 8, 2013, 4:30 p.m.

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WAHOO AIRPORT AUTHORITY AGENDA

Monday, July 8, 2013 – 4:30 p.m.

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Call to Order and Roll Call

Comments on items not listed on the agenda (no action will be taken on these items)

Action Items

1. Resolution requesting property tax allocation/levy for 2013 (FY 2013-14) from the City of Wahoo

Chairperson's Report and associated actions

FBO Report/Maintenance Report and associated actions

1. Report on gate installation
2. Report on haying contract for grass land areas

Airport Engineer Report and associated actions

Review of comments received at Open House

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. July Claims
3. Minutes

Adjournment

Next meeting date: August 12, 2013, 4:30 p.m.

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WAHOO AIRPORT AUTHORITY AGENDA

Monday, August 12, 2013 – 4:30 p.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Call to Order and Roll Call

Comments on items not listed on the agenda (no action will be taken on these items)

Action Items

1. Consideration of engineering agreement with Olsson Associates for runway lighting project
2. Approval of Final Pay Application to JHL Industrial, LLC for \$10,000 for the Jet Fuel System

Chairperson's Report and associated actions

1. Preliminary discussion on 2013-14 Budget for Wahoo Airport Authority

FBO Report/Maintenance Report and associated actions

Airport Engineer Report and associated actions

Review of comments received at Open House

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. August Claims
3. Minutes

Adjournment

Next meeting date: (NOTE CHANGE OF DATE) September 11, 2013, 4:30 p.m.

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WAHOO AIRPORT AUTHORITY AGENDA – SPECIAL MTG

Wednesday, September 11, 2013 – 4:30 p.m.

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Call to Order and Roll Call

Comments on items not listed on the agenda (no action will be taken on these items)

Action Items

1. Public Hearing on 2013-14 Budget for the Wahoo Airport Authority – open public hearing, receive public comments, close public hearing
 - a. Action to authorize 1% increase (above the statutory allowed growth of 2.5%) in restricted funds (requires a super majority vote)
 - b. Action to approve 2013-14 Budget for Wahoo Airport Authority
2. Discussion/action on issues with geese at the Airport
3. Discussion on taking a position/filing a position statement with the FAA on the possible elimination of the NDB
4. Discussion/action on booking contract of propane for 2013-14 heating season

Chairperson's Report and associated actions

FBO Report/Maintenance Report and associated actions

Airport Engineer Report and associated actions

Review of comments received at Open House

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. September Claims
3. Minutes

Adjournment

Next meeting date: October 14, 2013 at 4:30 p.m.

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WAHOO AIRPORT AUTHORITY AGENDA

Monday, October 14, 2013 – 4:30 p.m.

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Call to Order and Roll Call

Comments on items not listed on the agenda (no action will be taken on these items)

Action Items

1. Discussion on wildlife management plan at the Wahoo Airport
2. Discussion on maintenance contract/agreement for Wahoo Airport with Russ McFarling
3. Request for public relations visit to the Wahoo Airport by the Wahoo High School FBLA group
4. Report on changes to State law in the Airport Zoning regulations

Chairperson's Report and associated actions

FBO Report/Maintenance Report and associated actions

Airport Engineer Report and associated actions

Review of comments received at Open House

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. October Claims
3. Minutes

Adjournment

Next meeting date: Tuesday, November 12, 2013 at 4:30 p.m.

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SPECIAL MEETING - WAHOO AIRPORT AUTHORITY AGENDA

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(A copy of the Act is posted on the west wall of the Council Chambers for public review. The Act is also available in pamphlet form on request.)

Call to Order and Roll Call

Comments on items not listed on the agenda (no action will be taken on these items)

Action Items

1. Discussion on wildlife management plan at the Wahoo Airport
2. Discussion on maintenance contract/agreement for Wahoo Airport
 - a. Consideration of agreement
 - b. Designation of authorized representative from the Airport Authority as per agreement
 - c. Authorization for purchases for maintenance – dollar limit, authorized personnel, etc.
3. 2014 Fee resolution – hangar rentals, fuel surcharge

Chairperson's Report and associated actions

FBO Report/Maintenance Report and associated actions

1. Report on Fuel Maintenance Training Session

Airport Engineer Report and associated actions

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. November Claims
3. Minutes

Adjournment

Next meeting date: Monday, December 9, 2013 at 4:30 p.m.

"No person in the United States shall, on the grounds of race, color, national origin, age, disability /handicap or sex, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity provided by the City of Wahoo, whether those programs and activities are federally funded or not. Complaints with regard to this policy must be filed in writing with the City Administrator/Clerk/Treasurer within 180 days of the alleged act of discrimination.

To the extent possible, accommodations will be provided for individuals with disabilities, in general, and interpreters, signers and alternate formatted materials will be provided, if requested. To assist in the City providing these accommodations please contact the Title VI Coordinator at City Hall, 605 North Broadway, Wahoo, Nebraska, 68066, telephone 402-443-3222 as far in advance as possible, but no later than 48 hours before the scheduled event."

SPECIAL MEETING - WAHOO AIRPORT AUTHORITY AGENDA

Monday, December 9, 2013 – 4:30 p.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

NOTICE IS HEREBY GIVEN that the Wahoo Airport Authority regularly meets on the second Monday of each month in the Council Chamber of City Hall at 605 North Broadway, Wahoo, Nebraska at 4:30 p.m. Notice of special meetings shall be given by posting a notice thereof on the bulletin board in City Hall, U.S. Post Office, and First National Bank, at least 24 hours before the special meeting. All meetings are open to the public and the agenda, which is kept continually current, is available for public inspection at the office of the City Clerk at City Hall during normal business hours.

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Call to Order and Roll Call

Comments on items not listed on the agenda (no action will be taken on these items)

Action Items

1. Wildlife Management Plan at Wahoo Airport
2. Discussion on maintenance contract/agreement for Wahoo Airport
 - a. Use of personal equipment and vehicles – reimbursement of expense
3. 2014 Fee resolution – hangar rentals, fuel surcharge
4. Hangar Rental Policy

Chairperson's Report and associated actions

FBO Report/Maintenance Report and associated actions

Airport Engineer Report and associated actions

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. December Claims
3. Minutes

Adjournment

Next meeting date: Monday, December 9, 2013 at 4:30 p.m.

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