

WAHOO AIRPORT AUTHORITY AGENDA

Monday, January 11, 2021 – 4:30 p.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

NOTICE IS HEREBY GIVEN that the Wahoo Airport Authority regularly meets on the second Monday of each month in the Council Chamber of City Hall at 605 North Broadway, Wahoo, Nebraska at 4:30 p.m. Notice of special meetings shall be given by posting a notice thereof on the bulletin board in City Hall, U.S. Post Office, and First Bank of Nebraska, at least 24 hours before the special meeting. All meetings are open to the public and the agenda, which is kept continually current, is available for public inspection at the office of the City Clerk at City Hall during normal business hours.

Individuals requiring physical or sensory accommodations, individual interpreter service, Braille, large print or recorded material, please contact the ADA Coordinator at City Hall, 605 North Broadway, Wahoo, Nebraska, 68066, telephone 402-443-3222 as far in advance as possible, but no later than 48 hours before the scheduled event.

Announcement of location of Open Meetings Act

(A copy of the Act is posted on the west wall of the Council Chambers for public review. The Act is also available in pamphlet form on request.)

Call to Order and Roll Call

Comments on items not listed on the agenda (no action will be taken on these items)

Action Items

1. Recognition of Mert Oden for years of service on Wahoo Airport Authority
2. Oath of Office for Michael Lawver, term expiring 12/2026
3. Election of Board positions – Chair, Vice Chair, Secretary
4. Action to determine meeting date and notice of meeting posting locations; Action to authorize depositories for Authority funds; Action to require dual signatures on all withdrawal of funds
5. 2021 Runway Improvement Project – report by engineer; any action necessary to advance the project as needed
6. Corporate Hangar – report on termination of lease; evacuation of items from the hangar; steps to complete eviction including establishing storage rental rate, authorization of Chair to sign or proceed with necessary steps

Chairperson's Report and associated actions

Maintenance Contractor Report and associated actions

Airport Engineer Report and associated actions

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. Claims
3. Minutes

Adjournment

Next meeting date: Monday, February 8, 2021 at 4:30 p.m.

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Call to Order and Roll Call

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Action Items

1. Authorization to purchase advertising in Red Cloud News for Civil Air Patrol
2. Approval of refund of cash rent to farmer for 2020 season due to adjustments/corrections to clearance zones around the grass runway
3. Report/action if needed on cash rent of farm ground for 2021, 2022, and 2023 crop years

Chairperson's Report and associated actions

Maintenance Contractor Report and associated actions

Airport Engineer Report and associated actions

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. Claims
3. Minutes

Adjournment

Next meeting date: Monday, March 8, 2021 at 4:30 p.m.

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WAHOO AIRPORT AUTHORITY AGENDA

Monday, March 8, 2021 – 4:30 p.m.

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Call to Order and Roll Call

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Action Items

1. Authorization for Chairperson to sign agreement with John Divis for rental of the Authority's tillable ground for 2021, 2022, and 2023 crop seasons.
2. Approval of agency agreement with NE Dept of Transportation for the new CRRSA Act granting NDOT authority to represent the Wahoo Airport in relation to this grant (3-31-0085-016-2021)
3. Corporate Hangar – repairs, selection criteria for new tenant, rate

Chairperson's Report and associated actions

Maintenance Contractor Report and associated actions

Airport Engineer Report and associated actions

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. Claims
3. Minutes – February 8, February 26

Adjournment

Next meeting date: Monday, April 12, 2021 at 4:30 p.m.

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WAHOO AIRPORT AUTHORITY AGENDA

Monday, April 12, 2021 – 4:30 p.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Call to Order and Roll Call

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Action Items

1. Review of bids received for AIP Project No. 3-31-0085-015 Runway Rehab Project; Action to accept all bids, award contract to Paulsen Inc of Cozad, NE and authorize Chairperson to sign all necessary contract documents; Authorization for the Chairperson to sign any documents necessary for the associated grant agreement (AIP Project No. 3-31-0085-015) with the FAA.
2. Amendment 1 to Engineering Agreement with Olsson to allow for additional work days and construction testing for the Runway Rehab project; Authorization for the Chairperson to sign any documents necessary to amend associated grant agreement (AIP Project No. 3-31-0085-013) with the FAA.
3. Agreement with Olsson to allow for the completion of an AGIS Survey in accordance with Instrument Procedure and Development Process; Authorization for the Chairperson to sign any documents necessary to amend associated grant agreement (AIP Project No. 3-31-0085-015) with the FAA.
4. Authorization for the Chairperson to sign the 2021 Haying agreement as proposed
5. Authorization for the Chairperson to sign an agreement between the Authority and the Ginger Lacy family for the removal of trees considered obstructions to Runway 13
6. Authorization to allow transfer of lease from Jay Morrow to Wayne Woldt for Hangar 9 (to allow for transition to another airport)
7. Authorization for Sandhills Aviation to install a Starlink satellite on the Main Hangar Building
8. Approval of selection process for a tenant of the Corporate Hangar; authorization to proceed with solicitation of tenant
9. Acceptance of the 2019-2020 Audited Financial Statements for the Wahoo Airport

Chairperson's Report and associated actions

Maintenance Contractor Report and associated actions

Airport Engineer Report and associated actions

Ex-Officio Report and associated actions

1. Recognition of Jay Morrow for years of service to the Authority
2. Review of fuel sales, hangar rentals and rents received
2. Claims
3. Minutes – March 8

Adjournment

Next meeting date: Monday, May 10, 2021 at 4:30 p.m.

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WAHOO AIRPORT AUTHORITY AGENDA

Monday, May 17, 2021 – 4:30 p.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Call to Order and Roll Call

Oath of Office – Brian Homes (Mayor appointed replacement for Jay Morrow), term expires Jan 2023

Comments on items not listed on the agenda (no action will be taken on these items)

Action Items

1. Review of farm land lease agreement to address the type of crops that can be planted on Airport property
2. Authorization to proceed with the purchase of PAPIs that will be installed as part of the Runway Rehab Construction Project.
3. Discussion/action on courtesy car for the Wahoo Airport
4. Review of request/approval of purchase of equipment necessary for weed control at the Wahoo Airport

Chairperson's Report and associated actions

Maintenance Contractor Report and associated actions

1. Report on Civil Air Patrol Event on April 24, 2021

Airport Engineer Report and associated actions

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. Claims
3. Minutes – March 8, April 12

Adjournment

Next meeting date: Monday, June 14, 2021 at 4:30 p.m.

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WAHOO AIRPORT AUTHORITY AGENDA

Monday, June 14, 2021 – 4:30 p.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Call to Order and Roll Call

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Action Items

1. Final approval of vehicle purchases for courtesy car and staff pickup for use at the Airport
2. Authority to complete necessary repairs to the concrete spauling taking place on the current runway

Chairperson's Report and associated actions

Maintenance Contractor Report and associated actions

Airport Engineer Report and associated actions

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. Claims
3. Minutes – March 8, May 17

Adjournment

Next meeting date: Monday, July 12, 2021 at 4:30 p.m.

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WAHOO AIRPORT AUTHORITY AGENDA

Monday, September 13, 2021 – 4:30 p.m.

Council Chambers, City Hall, 605 North Broadway, Wahoo

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Call to Order and Roll Call

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Action Items

1. Presentation and Public Hearing on 2021-2022 Budget; action to authorize an additional 1% increase in restricted funds budget; action to approve budget.

Chairperson's Report and associated actions

Maintenance Contractor Report and associated actions

Airport Engineer Report and associated actions

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. Claims
3. Minutes

Adjournment

Next meeting date: Monday, October 11, 2021 at 4:30 p.m.

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WAHOO AIRPORT AUTHORITY AGENDA

Monday, August 16, 2021 – 4:30 p.m.

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Call to Order and Roll Call

Comments on items not listed on the agenda (no action will be taken on these items)

Action Items

1. Resolution adopting and approving the Execution of an agency agreement with the Nebraska Department of Transportation, Aeronautics Division for grant No. 3-31-0085-017-2021.

Chairperson's Report and associated actions

Maintenance Contractor Report and associated actions

Airport Engineer Report and associated actions

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received
2. Claims
3. Minutes

Adjournment

Next meeting date: Monday, September 13, 2021 at 4:30 p.m.

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Call to Order and Roll Call

Comments on items not listed on the agenda (no action will be taken on these items)

Action Items

1. Consideration of report of damage by LARM from August 2021 hail storm; Acceptance of either full replacement coverage or settlement offer of cosmetic damages to five hangar buildings.
2. Accept resignation of Jake Vasa, Chair of the Airport Authority and approve appointment of Pat Burke to Chair.
3. Approve removal of fence at entrance of airport.

Chairperson's Report and associated actions

Maintenance Contractor Report and associated actions

Airport Engineer Report and associated actions

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received (Corporate Hangar)
2. Claims
3. Minutes

Adjournment

Next meeting date: Monday, November 8, 2021 at 4:30 p.m.

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WAHOO AIRPORT AUTHORITY AGENDA

Monday, November 15, 2021 – 4:30 p.m.

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Call to Order and Roll Call

Comments on items not listed on the agenda (no action will be taken on these items)

Oath of Office for David Linscomb

Action Items

1. Discussion and possible action on crops to be allowed on tillable acres for 2022 crop season, as ground and Airport will be impacted/closed due to construction.
2. Discussion and possible action on agreement between Wahoo Airport Authority and landowner to west of Airport regarding trees creating an obstruction for the grass runway
3. Review of bids received for hangar roof replacement project; discussion and consideration of award of contract for project
4. 2022 Runway Replacement construction project – Timeline, closings, etc.
5. 2022 Hangar Fee resolution

Chairperson's Report and associated actions

Maintenance Contractor Report and associated actions

Airport Engineer Report and associated actions

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received (Corporate Hangar)
2. Claims
3. Minutes

Adjournment

Next meeting date: Monday, December 13, 2021 at 4:30 p.m.

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Call to Order and Roll Call

Comments on items not listed on the agenda (no action will be taken on these items)

Action Items (Discuss Chamber payment)

1. Discussion and possible action on the Airport's Capital Improvement Program.
2. Approval of Airport Authority members for reelection.
3. Approve No. 7 summary of project costs, 3-31-0085-013 and No. 8 progress estimate due to Olsson in the amount of \$3,825.00.

Chairperson's Report and associated actions

Maintenance Contractor Report and associated actions

Airport Engineer Report and associated actions

Ex-Officio Report and associated actions

1. Review of fuel sales, hangar rentals and rents received (Corporate Hangar)
2. Claims
3. Minutes

Adjournment

Next meeting date: Monday, January 10, 2021 at 4:30 p.m.

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