

WAHOO AIRPORT AUTHORITY

November 15, 2017

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in special session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Morrow and Anderson. Absent was: Vasa and Oden. Also present was Jim Svoboda and Tom Trumble.

The Chairperson called for comments on items not listed on the agenda and none were presented.

The Disadvantaged Business Enterprise program for FY 2016, 2017, and 2018 was reviewed. A motion was made by Anderson, seconded by Morrow to authorize Burke to sign said program statement and approve statement as presented. Roll call vote: Anderson, yes; Morrow, yes; and Burke, yes. Oden and Vasa, absent and not voting.

Burke indicated Oden and Burke had participated in negotiations with Tom Trumble with Olsson Associates for the engineering of the Taxiway project. A summary of the proposal from Olsson along with the scope of services, as well as the independent cost estimate prepared by the NDOT, was reviewed. Burke indicated the proposal from Olsson was \$139,689 and after comparison with the NDOT cost estimate, Burke stated he and Oden were in favor of the agreement as proposed by Olsson for \$139,689. Trumble was present to review the scope of services with the Board. A motion was made by Morrow to authorize submittal to the NDOT/NDA for approval, and once approved authorize Burke to sign said agreement, seconded by Anderson. Roll call vote: Morrow, yes; Anderson, yes; and Burke, yes. Oden and Vasa, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Anderson, to approve the amendment to the lease agreement with Sierra Bravo Aviation, LLC, to include the additional office in the Main Hangar Building/Pilot's Lounge, for no additional cost for the space. Burke indicated the AWOS and Fuel Monitoring system were secured from public access. Roll call vote: Burke, yes; Anderson, yes; and Morrow, yes. Oden and Vasa, absent and not voting. Motion carried.

An application from Taylor-Made Flight Training, LLC to be a commercial aeronautics operator on the Wahoo Airport was presented to the Board for Review to provide services under 1.1.3 Flight Instruction and 1.1.4 Aircraft Rental. The packet submitted was reviewed, along with the requirements of the Minimum Standards of the Wahoo Airport to ensure compliance with the minimum standards. A motion was made by Burke to table the approval of the application to the next meeting, to allow for the collection of additional information needed to be compliant with all requirements, seconded by Anderson. Roll call vote: Burke, yes; Anderson, yes; and Morrow, yes. Oden and Vasa, absent and not voting. Motion carried.

Information on construction activities taking place at the Wahoo Ethanol Building, now owned by NebCo, Inc. for Nebraska Ash Company, located southeast of the Wahoo Airport. The tower heights indicated on the applications submitted to the FAA were for towers at 100', 50', and 80' above the ground level. Harrell presented information from the FAA indicating these had been submitted and a determination of no hazard to air navigation was presented to the Airport for review. Burke indicated he had discussed the project with a representative by NebCo, Inc., and specifically requested lights be placed on the towers when constructed. A motion was made by Burke to authorize Harrell to prepare a letter specifically stating the Airport Authority is requesting 1) that 72 hours prior to beginning of construction of any towers, the Airport is notified so a NOTAM can be created and broadcast and 2) that lighting per FAA Advisory circular 70/7460-IL Change I be installed. Seconded by Morrow. Roll call vote: Burke, yes; Morrow, yes; and Anderson, yes. Oden and Vasa, absent and not voting. Motion carried.

Discussion was held on the plane tied down long term north of the FBO Building and the need to any long term aircraft storage outside to be in a location that is the least in conflict with snow removal. It was agreed we should let the owner know that the small grass space, located north of the corporate hangar, is available for long-term tie-down over the winter to avoid conflict with snow removal equipment. (Verlyn Olsberg).

Discussion was held on charges that should be assessed for long-term storage of aircraft in tie-down locations. A motion was made by Burke to amend the fee resolution for 2017 to include a fee of \$100 per month charge, to be charged to the owner of the aircraft after the plane has been located there for 30 days. Motion seconded by Anderson. Roll call vote: Burke, yes; Anderson, yes; and Morrow, yes. Oden and Vasa, absent and not voting. Motion carried.

No action taken on the 2018 lease agreement for T-Hangars.

Harrell reported the lights in the Main Hangar had been installed. Work on the heating system in the main hangar has not been working; Egr was authorized to have maintenance work completed. Harrell presented two bids for metal roof work on the maintenance hangar from Buckmaster Construction and Egr Construction. No action taken on bids submitted to allow for further review of the project.

Harrell reported on the issues with implementing the full service 100LL option with QT Pod system, and indicated she is continuing to work with their customer service

A motion was made by Burke, seconded by Anderson, to approve the following claims submitted for payment:

AUTO	Wahoo Utilities	\$469.98
AUTO	NE Dept of Aeronautics	2,510.00
7720	Egr Aviation, LLC	3,000.00
7721	Sierra Bravo Aviation	500.00
7722	Windstream	228.59
7723	Waste Connections	32.50
7724	Bromm, Lindahl, etal	50.00
7725	Region V Services	61.28
7726	Auto Alley	12.29
7727	BMG CPA, LLC	1,500.00
7728	City of Wahoo Revolving Fund	6.81
7729	Dutton-Lainson	4,134.78
7730	DH Pace	291.00
7731	Jackson Services	25.25
7732	Roadrunner	331.00
7733	Simon's Home Store	408.75
7734	Storm Flying Services	267.50
7034	QT Pod	995.00
AUTO	World Fuel	<u>30.00</u>
		\$14,854.73

Roll call vote: Burke, yes; Anderson, yes; and Morrow, yes. Oden and Vasa, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Anderson to approve the minutes of the October __ meeting as presented. Roll call vote: Burke, yes; Anderson, yes; and Morrow, yes. Oden and Vasa, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Anderson, to adjourn at 5:40 p.m. Roll call vote: Burke, yes; Anderson, yes; and Morrow, yes. Oden and Vasa, absent and not voting.

Melissa Harrell
Ex-Officio