

The Wahoo Board of Public Works met in Special Session on January 8, 2018 in accordance with agenda posted at City Hall, Post Office, and First Bank of Nebraska with each board member being notified of the agenda prior to the meeting. Meeting was called to order by Chairman Al Grandgenett at 8:15 a.m. with the following board members present answering to roll call: Gerry Tyler, and Corky Forbes. Greg Kavan and Joel Woita were absent.

Gibney indicated the purpose of the special meeting was to discuss the impact of the recent spikes in natural gas rates on the open spot market, to report how these rates impacted the purchasing of natural gas, and to determine how these impacts should be mitigated with the users/rate payers in Wahoo.

Discussion was held on the situations leading to the spike in spot market gas rates, including declaration of "critical days" by the pipeline owner, the extreme cold weather across the entire nation, and the impact of the market speculators. Explanation was offered on the ways natural gas is purchased by Wahoo Utilities and the positive impact the diversification of purchasing had on this situation for Wahoo rate payers.

Gibney explained under the current rate structure, the entire price of the gas purchased would be passed directly on to the customer through the PGA rate calculation that is described in the rate ordinance passed by the Council, which changes each month to provide the adjustment for the cost of purchasing natural gas. Discussion was held on whether this should be subsidized by the use of cash reserves collected from natural gas rate payers. Concern was briefly expressed about showing favorable consideration to the natural gas rate payers over electric rate payers (since both experienced the extreme cold weather conditions), but it was agreed this was not an issue as the market fluctuation did not happen with electricity rates; it was only changes caused by cold weather, which also impacted natural gas rate payers.

Forbes expressed concern about the impact and hit to commercial rate payers, and Tyler expressed support for use of cash reserve to help subsidize the cost increase of gas caused by the spot market rates.

A motion was made by Tyler to apply \$100,000 of cash reserve from the natural gas fund to the bill to Clayton Energy for the month of December, and to bill the balance of the costs to the customers as provided in the rate ordinance. Motion seconded by Forbes. Roll call vote: Tyler, yes; Forbes, yes; and Grandgenett, yes. Kavan and Woita, absent and not voting. Motion carried.

It was discussed all eligible customers should be re-notified of the option for the level payment plan option. In addition, Gibney discussed the possibility of contractual agreements with commercial customers when necessary.

On a motion by Tyler and seconded by Forbes, the Board adjourned at 8:54 a.m.

Melissa Harrell, Recording Secretary

Board Chairman

The Wahoo Board of Public Works met in Regular Session on January 17, 2018 in accordance with agenda posted at City Hall, Post Office, and First Bank of Nebraska with each board member being notified of the agenda prior to the meeting. Meeting was called to order by Chairman Al Grandgenett at 7:00 p.m. with the following board members present answering to roll call: Al Grandgenett, Joel Woita, and Greg Kavan. Gerry Tyler was absent. Corky Forbes arrived at 7:02.

Comments from the public for items not on agenda: None

On a motion by Kavan and seconded by Woita the minutes of the December 13, 2017 and January 8, 2018 meetings were approved.

Review of December Claims as follows:

American Family, \$169.21, Ameritas Life Insurance Corp, \$192.64, APGA Security & Integrity Foundation, \$395.00, Auto Alley, \$22.45, Barry, Carolyn, \$123.00, Blue Cross Blue Shield, \$21,883.02, Bobcat of Omaha, \$4,950.00, Bomgaars, \$293.91, Bromm Lindahl-Caddy, \$125.00, Capital One, \$514.94, Central State Group, \$1,261.98, City of Wahoo, \$321,724.85, Clayton Energy, \$93,037.28, Colonial life Insurance, \$154.54, Core & Main, \$5,945.67, Country Side Glass, \$42.70, Dutton-Lainson Co., \$916.46, Emedco Inc., \$65.49, Fastenal, \$22.56, First Bank of Nebraska, \$866.65, First Concord Benefits Group, \$150.00, F-M Forklift Sales & Service, Inc., \$186.72, Great Western Bank, \$83.33, Industrial Sales Company, Inc., \$1,102.83, Internal Revenue Department, \$44,479.05, Iowa Pump Works, \$8,114.52, Jackson Services, \$659.45, J-E-O Consulting Group, \$3,586.50, Kriz Davis, \$9,767.99, Lindley Clothing, \$128.40, Midwest Laboratories, Inc., \$91.50, Municipal Supply, Inc. of Omaha, \$152.11, Nebr. Public Health &

Environmental Lab, \$75.00, Nebraska Dept. of Revenue, \$29,039.59, Nebraska Public Power District, \$287,675.23, Office Net, \$767.06, Omaha Public Power District, \$266.59, One Call Concepts Inc., \$29.79, O'Reilly, \$304.91, Principal, \$1,764.73, Quill.Com, \$41.52, Region V Services, \$91.11, Retirement, \$17,943.38, Revolving Fund, \$8,778.76, Shred-It, \$38.32, Simons Home Store, \$356.91, Utilities Section, \$135.00, Verizon, \$227.08, Village of Ithaca, \$4,172.48, Village of Malmo, \$6,180.66, Wahoo Area Economic Development, \$1,000.00, Wahoo Auto Parts, \$506.02, Wahoo Concrete, \$1,010.23, Wahoo Metal, \$17.76, Wahoo Pharmacy, \$14.47, Wahoo Super, \$37.30, Wahoo Utilities, \$10,495.42, Wahoo-Waverly-Ashland Newspapers, \$4.62, Walker Tire, \$22.00, Waste Connections of Ne, Inc., \$85.47, Western Area Power Admin., \$21,147.31, Windstream, \$823.52
December financial reports were reviewed and accepted.

Jim Gibney gave the monthly operational report.

Department Heads gave their annual reports as followed: Chris Otte, gas department; Larry Veskrna, Light Plant; Dan Lanik, Purchasing & Inventory; Don Jonas, Line Crew; Dave Kavan, Water/Wastewater; and Carolyn Barry, Office Manager.

On a motion by Kavan and seconded by Forbes the Board of Public Works approved and directed the Chairman to sign Retainer Agreement for Legal Counsel with Bromm, Lindahl, Freeman-Caddy and Lausterer. Roll call vote: Kavan, yes; Forbes, yes; Grandgenett, yes and Woita, yes.

A motion by Kavan to approve Change Order #1 from Schmader Electric Construction in the amount of (8,972.00) deduction was seconded by Forbes. Roll call vote: Kavan, yes; Forbes, yes; Grandgenett, yes; and Woita, yes.

Forbes made the motion to approve Pay Application #2 to Schmader Electric Construction in the amount of \$11,269.12 for the Darling Line Rebuild. Motion was seconded by Kavan. Roll call vote: Forbes, yes; Kavan, yes; Grandgenett, yes and Woita, yes.

On a motion by Forbes and seconded by Kavan, Jim Gibney and Larry Veskrna were appointed as Representative and Alternate Representative for the City of Wahoo on the NMPP Energy Members Council. Roll call vote: Forbes, yes; Kavan, yes; Grandgenett, yes and Woita, yes.

Kavan made the motion to approve payment of \$28.07 to Saunders County Yards for the Solar Panel Net Metering payment. Motion was seconded Woita. Roll call vote: Kavan, yes; Woita, yes; Forbes, yes and Grandgenett, yes.

Discussion of FYI's

Next meeting set for February 21, 2018.

On a motion by Kavan and seconded by Forbes, the Board adjourned at 8:30 p.m.

Recording Secretary

Board Chairman

February 21, 2018

The Wahoo Board of Public Works met in Regular Session on February 21, 2018 in accordance with agenda posted at City Hall, Post Office, and First Bank of Nebraska with each board member being notified of the agenda prior to the meeting. Meeting was called to order by Chairman Al Grandgenett at 7:00 p.m. with the following board members present answering to roll call: Al Grandgenett, Corky Forbes, Greg Kavan, and Gerry Tyler Joel Woita was absent.

Comments from the public for items not on agenda: None

On a motion by Tyler and seconded by Kavan the minutes of the January 17, 2017 meeting were approved.

Review of January Claims as follows:

American Family, \$405.55, Ameritas Life Insurance Corp, \$192.64, Auto Alley, Inc., \$22.45, Best Care Employee Asst. Program, \$539.00, Blue Cross Blue Shield, \$21,909.11, BMG Certified Public Accountants, \$600.00, Bomgaars, \$172.97, Bromm Lindahl-Caddy, \$125.00, Capital One, \$575.00, Caselle, \$2,650.00, City of Wahoo, \$33,107.90, Clayton Energy, \$293,038.58, Colonial life Insurance, \$154.54, Cooper Power Systems LLC, \$16,258.65, Core & Main, \$301.63, County Yards, \$28.07, Dutton-Lainson Co., \$1,298.80, First Bank of Nebraska, \$1,389.84, First Concord Benefits Group, \$150.00, First Edition Printing, \$1,479.21, G & G Backhoe, \$225.00, Great Western Bank, \$333.36, Hire Right, \$351.10, Industrial Sales, \$357.17, Internal Revenue Department, \$26,987.06, Iowa Pump Works, \$44.00, Jackson Services, \$417.48, J-E-O Consulting Group, \$3,556.25, KGM, \$451.38, Kriz Davis, \$188.44, Lincoln Winwater Works Co., \$188.76, Midwest Laboratories, \$91.50, Nebr. Public Health & Environmental Lab, \$312.00, Nebraska Department of Revenue, \$32,824.20, Nebraska Public Power District, \$358,671.20, Office Net, \$250.89, Omaha Public Power District, \$118.97, One Call Concepts Inc., \$35.73, Otte Oil &

Propane Inc., \$15.00, Ozzy's Auto Clinic, \$1,810.00, Principal, \$1,835.39, RediTech, \$1,802.75, Region V Services, \$88.14, Resco, \$6,634.00, Retirement, \$11,985.32, Revolving Fund, \$961.37, Rise Broadband, \$350.00, Sargent Drilling, \$675.00, Saunders Medical Center, \$109.20, Schmader Electric Construction Co. Inc., \$11,269.12, Shred-It, \$38.32, Simons Home Store, \$52.90, Verizon, \$227.56, Veskrna, Larry, \$48.88, Village of Ithaca, \$977.24, Village of Malmö, \$1,322.79, Wahoo Airport Authority, \$720.00, Wahoo Area Economic Development, \$1,000.00, Wahoo Auto Parts, \$2.90, Wahoo Concrete, \$418.10, Wahoo Utilities, \$12,385.06, Wahoo-Waverly-Ashland Newspapers, \$143.22, Walker Tire - Wahoo, \$56.37, Waste Connections of Ne, Inc., \$85.47, Western Area Power Admin., \$23,017.23, Windstream, \$819.59
January financial reports were reviewed and accepted.

Jim Gibney gave the monthly operational report.

Larry Arens of Nebraska Public Power and Bill Lindley of Clayton Energy presented their annual industry situation reports.

On a motion by Greg Kavan, seconded by Gerry Tyler to award bid for new irrigation pivot on Waste Water Farm to Petersen Ag in the amount of \$45,900 for a Zimmatic System by Lindsay. Motion passed 4-0

On a motion by Cory Forbes, seconded by Gerry Tyler to award bid for a new Sewer Jet and Camera to Nebraska Environmental in the amount of \$177,784 for a 2040-750 Vactor Pivot Jet and Envirosight – RoverX camera. Motion passed 4-0

Discussed the utility situation at the Wahoo State Bank construction site, Directed that actions necessary as the result of the fire should be considered 'acts of God', and that the new construction should be subject to new construction fees. On a motion by Greg Kavan, seconded by seconded by Gerry Tyler. Motion passed 4-0

On a motion by Kavan and seconded by Forbes the Two & Ten Year Water System Program was adopted. Motion passed 4-0

Discussion of FYI's

Next meeting set for March 21, 2018.

On a motion by Kavan and seconded by Forbes, the Board adjourned at 8:30 p.m.

Acting Recording Secretary

Board Chairman

Council Chamber

Wahoo, Nebraska

March 21, 2018

The Wahoo Board of Public Works met in Regular Session on March 21, 2018 in accordance with agenda posted at City Hall, Post Office, and First Bank of Nebraska with each board member being notified of the agenda prior to the meeting. Meeting was called to order by Chairman Al Grandgenett at 7:00 p.m. with the following board members present answering to roll call: Al Grandgenett, Corky Forbes, Greg Kavan, Gerry Tyler, and Joel Woita.

Comments from the public for items not on agenda: None

On a motion by Kavan and seconded by Tyler the minutes of the February 21, 2017 meeting were approved.

Review of February Claims as follows:

Gerry Tyler announced that his employer, First Edition Printing was paid.

American Family, \$405.55, American Public Power Association, \$3,153.78, Ameritas Life Insurance Corp, \$192.64, Blue Cross Blue Shield, \$21,115.62, BMG Certified Public Accountants, \$300.00, Bomgaars, \$258.20, Border States Industries, \$3,521.84, Bromm Lindahl-Caddy, \$125.00, Capital One, \$3,260.29, Caselle, \$1,325.00, City of Wahoo, \$42,521.27, Clayton Energy, \$164,674.33, Colonial life Insurance, \$154.54, Core & Main, \$983.87, Dultmeier Sales, LLC, \$179.10, Fastenal Company, \$34.81, Fiala, Jerry, \$6,217.33, First Bank of Nebraska, \$716.65, First Concord Benefits Group, \$150.00, First Edition Printing, \$264.29, Fud & Tracy's, \$134.28, Great Western Bank, \$166.66, Hawkins, Inc., \$2,419.32, Internal Revenue, \$25,740.65, Iowa Pump Works, \$4,843.75, Jackson Services, \$399.01, J-E-O Consulting Group, \$7,571.00, Lincoln Winwater Works Co., \$612.88, M.E. Collins, \$332.33, Midwest Laboratories, \$161.00, Ne. Health & Human Service, \$1,975.00, Nebr. Dept. of HHHS, \$138.36, Nebr. Public Health & Environmental Lab, \$77.00, Nebraska Dept. of Revenue, \$48,455.36, Nebraska Public Power District, \$393,478.34, Office Net, \$383.88, Omaha Public Power District, \$60.89, One Call Concepts Inc., \$14.46, O'Reilly Auto Parts, \$24.28, Otte Oil & Propane, \$130.00, Petersen As Systems, Inc., \$9,180.00, Premier Pressure Washing,

LLC, \$5,112.00, Principal, \$1,835.39, RediTech, \$1,198.65, Region V Services, \$97.42, Retirement, \$11,982.98, Revolving Fund, \$488.51, Rise Broadband, \$350.00, Simons Home Store, \$165.72, U.S Post Master, \$5,763.00, Verizon, \$227.56, Village of Ithaca, \$4,039.66, Village of Malmo, \$6,486.22, Wahoo Area Economic Development, \$1,000.00, Wahoo Auto Parts, \$156.17, Wahoo Metal, \$214.00, Wahoo Super, \$32.69, Wahoo Utilities, \$17,610.23, Wahoo-Waverly-Ashland Newspapers, \$433.27, Waste Connections, \$105.00, Western Area Power Administration, \$22,343.34, Windstream, \$824.30

February financial reports were reviewed and accepted.

Jim Gibney gave the monthly operational report. An update of the LARM related issues were discussed.

On a motion by Forbes, seconded by Kavan, Pay Application #3 & Final, to Schmader Electric Construction Co. in the amount of \$2,473.48 was approved to pay. Motion passed 4-0

On a motion by Tyler, seconded by Forbes the Certificate of Substantial Completion was approve for Schmader Construction Company on the 2017 Bruenig Rural Upgrade. Motion passed 4-0

Discussion was held in regarding to the Wahoo Utilities Rental Light Program. The Board requested to have more information available to them for the April meeting.

The Board directed the General Manager to start the process to sell the old sewer jet machine.

Carrie reported to the Board of an error that was found during the Utilities Audit in February. The error was due to the Caselle software update and from mid-April 2017 to the first week in February. Customers having gas utilities were charged double on the gas occupation tax. As per the Auditor's instructions, the overcharges were credited to the gas customers. On a motion by Tyler and seconded by Woita, the Board recognized the error and accepted the corrections as made. Motion passed 4-0

Discussion of FYI's

Next meeting set for April 18, 2018.

On a motion by Kavan and seconded by Forbes, the Board adjourned at 8:50 p.m.

Recording Secretary

Board Chairman

Council Chamber

Wahoo, Nebraska

April 18, 2018

The Wahoo Board of Public Works met in Regular Session on April 18, 2018 in accordance with agenda posted at City Hall, Post Office, and First Bank of Nebraska with each board member being notified of the agenda prior to the meeting. Meeting was called to order by Chairman Al Grandgenett at 7:00 p.m. with the following board members present answering to roll call: Al Grandgenett, Corky Forbes, Greg Kavan, and Joel Woita. Gerry Tyler was absent

Comments from the public for items not on agenda: Update on Chestnut Street Project

On a motion by Forbes and seconded by Kavan the minutes of the March 21, 2017 meeting were approved.

Review of March Claims as follows:

It was acknowledged that Gerry Tyler was reimbursed for mileage and that his employer, First Edition Printing was paid.

American Family, \$405.55, Ameritas Life Insurance Corp, \$192.64, Arps, \$845.84, Blackburn MFG Co., \$106.59, Blue Cross Blue Shield, \$20,470.70, Blue Otter Solutions, LLC, \$1,036.05, BMG Certified Public Accountants, \$9,000.00, Bomgaars, \$221.37, Border States Industries, \$4,444.78, Bromm Lindahl-Caddy, \$125.00, Bullock Bros Inc., \$500.00, Capital One, \$355.79, Caselle, Inc., \$1,325.00, City of Wahoo, \$35,978.17, Clayton Energy, \$160,250.20, Cloyed Heating & Air Conditioning, \$1,515.00, Colonial life Insurance, \$154.54, Ditch Witch UnderCon, \$540.14, Dutton-Lainson, \$173.15, Fastenal Company, \$520.19, FES, \$1,650.00, First Bank of Nebraska, \$716.65, First Concord Benefits Group, \$150.00, First Edition Printing, \$284.43, Fremont Winnelson, \$1,019.29, Great Western Bank, \$166.66, Internal Revenue, \$26,270.47, Jackson Services, \$245.22, Jackson Services, \$239.18, J-E-O Consulting Group, \$5,602.75, John Deere Financial, \$69.91, Lincoln Winwater Works Co., \$455.09, M.E. Collins, \$738.30, Midwest Laboratories, \$91.50, Municipal Supply, Inc. of Omaha, \$202.50, Nebr. Public Health & Environmental Lab, \$91.00, Nebraska Dept. of Revenue, \$45,901.93, Nebraska Public Power District, \$354,605.63, Nebraska Public Power District, \$1,227.80, Nebraska State Fire Marshal, \$258.40, Nordstrom, Timothy, \$168.95,

Office Net, \$508.23, Old Republic Surety Group, \$66.00, Omaha Public Power District, \$29.54, One Call Concepts Inc., \$14.22, Petersen Ag Systems, Inc., \$33,330.66, Principal, \$1,828.63, Region V Services, \$88.09, Retirement, \$12,031.58, Revolving Fund, \$4,255.75, Rise Broadband, \$350.00, Schmader Electric Construction Co., Inc., \$2,473.48, Shred-it, \$77.33, Simons Home Store, \$2,768.13, Tyler, Gerry, \$63.60, Van Diest Supply Co., \$644.00, Verizon, \$228.93, Village of Ithaca, \$813.34, Village of Malmo, \$1,045.84, Wahoo Area Economic Development, \$1,000.00, Wahoo Auto Parts, \$494.30, Wahoo Utilities, \$13,415.99, Waste Connections of Ne., Inc., \$105.00, Western Area Power Administration, \$20,923.38, Windstream, \$845.19
March financial reports were reviewed and accepted.

Jim Gibney gave the monthly operational report. Jim informed the Board that the Service Contract for Rise Broad Band was being looked at and reviewed by the City Attorney. Discussion was also held in regards to uniforms for both City and Utility Employees. The Board would like to have a committee of employees to discuss their needs and requirements for the uniforms.

On a motion by Kavan and seconded by Woita, the Rental Light Program for Residential Customers will be discontinued. No new installation and when a light goes out it will no longer be maintained by the Utilities. Rental lights for Commercial Properties will stay in place at this time. Roll Call Vote: Kavan, yes; Woita, yes; Forbes, yes and Grandgenett, yes.

Grandgenett made the motion to acknowledge and accept the Natural Gas Awareness Report as presented by Blue Otter and American Public Gas Association. Motion was seconded by Forbes. Roll Call Vote: Grandgenett, yes; Forbes, yes; Woita, yes and Kavan, yes.

A request was made by the Chamber of Commerce to insert a billing stuffer into the Utility Bills asking for donations for the annual fireworks show. On a motion by Forbes and seconded by Kavan the request was approved. Roll call vote: Forbes, yes; Kavan, yes, Grandgenett, yes and Woita, yes.

A cash flow report was presented and discussed in regards to the Natural gas price spike in December 2017.

On a motion by Kavan and seconded by Forbes the Agreement for Professional Services for RICE NESHAP Catalysts Recertification, with Olsson Associates in the amount of \$12,500.00 was approved. Roll Call Vote; Kavan, yes; Forbes, yes; Woita, yes and Grandgenett, yes.

Discussion of FYI's

Next meeting set for May 16, 2018.

On a motion by Kavan and seconded by Forbes, the Board adjourned at 8:50 p.m.

Recording Secretary

Board Chairman

Council Chamber

Wahoo, Nebraska

May 16, 2018

The Wahoo Board of Public Works met in Regular Session on May 16, 2018 in accordance with agenda posted at City Hall, Post Office, and First Bank of Nebraska with each board member being notified of the agenda prior to the meeting. Meeting was called to order by Chairman Al Grandgenett at 7:00 p.m. with the following board members present answering to roll call: Al Grandgenett, Corky Forbes, and Joel Woita. Gerry Tyler and Greg Kavan were absent.

Comments from the public for items not on agenda: None

On a motion by Forbes and seconded by Woita the minutes of the April 18, 2018 meeting were approved.

Review of April Claims as follows:

American Family, \$405.55, Ameritas Life Insurance Corp, \$192.64, Blue Cross Blue Shield, \$20,470.70, BMG Certified Public Accountants, \$1,000.00, Bobcat of Omaha, \$110.94, Bomgaars, \$238.65, Border States Industries, \$11,637.86, Bromm Lindahl-Caddy, \$125.00, Capital One, \$1,975.08, Caselle, Inc., \$1,325.00, City of Wahoo, \$9,160.81, Clayton Energy, \$93,627.93, Colonial life Insurance, \$154.54, Core & Main, \$2,278.66, Credit Bureau Services, Inc., \$107.02, Dultmeier Sales, LLC, \$121.00, Dutton-Lainson, \$18,148.82, First Bank of Nebraska, \$716.65, First Concord Benefits Group, \$150.00, Fremont Winnelson Co., \$94.88, Gas Fund, \$12.13, GPM, \$74.00, Great Western Bank, \$83.33, HireRight, \$142.80, Industrial Sales, \$417.67, Internal Revenue Dept., \$24,484.14, Iowa Pump Works, \$101.96, Jackson Services, \$496.26, J-E-O Consulting Group, \$8,528.75, KGM, \$1,036.00, Lincoln Winwater Works Co., \$1,215.83, M.E. Collins, \$237.38, Matheson Trigas DBA Linweld, \$73.83, Midwest Laboratories, \$646.00, Municipal Supply, Inc. of Omaha, \$481.50, Nebr. Public Health & Environmental Lab, \$552.00, Nebraska Dept. of Revenue, \$31,236.14, Nebraska Public Power District, \$315,984.23, Neenah Foundry,

\$772.00, NMPP/MEAN, \$1,777.32, Obert Testing, \$134.75, Office Net, \$105.14, Omaha Public Power District, \$29.54, One Call Concepts Inc., \$41.91, O'Reilly Auto Parts, \$7.21, Principal, \$1,786.67, Region V Services, \$92.32, Retirement, \$12,064.36, Revolving Fund, \$1,394.74, Rise Broadband, \$350.00, Saunders Medical Center, \$109.20, Shred-It, \$38.49, Simons Home Store, \$2,390.20, Southeast Community College, \$400.00, Union Pacific Railroad, \$1,010.00, Verizon, \$227.08, Village of Ithaca, \$3,535.35, Village of Malmö, \$6,392.46, Wahoo Area Economic Development, \$1,000.00, Wahoo Auto Parts, \$376.78, Wahoo Concrete Products, \$3,113.70, Wahoo Utilities, \$12,621.01, Wahoo-Waverly-Ashland Newspaper, \$161.85, Waste Connections, \$120.00, Western Area Power Administration, \$22,015.47, Windstream, \$840.95, Zimmerman Oil Co., \$5,305.33
April financial reports were reviewed and accepted.

Jim Gibney gave the monthly operational report.

Dave Henke gave project updates: Gas Loop, we are still waiting on railroad crossing approval; Water/Sewer Chestnut project will be having a meeting on Friday to explain how to read the maps for the project; Casey's they are still waiting to hear from the Corporate Office.

On a motion by Forbes and seconded by Woita, Resolution 2018-01 in regards to Residential Security Lights was approved as follows and forwarded to the City Council for their notification:

RESOLUTION NO. #2018-01

A RESOLUTION TO DISCONTINUE THE RESIDENTIAL SECURITY LIGHT PROGRAM.

BE IT ORDAINED BY THE BOARD OF PUBLIC WORKS OF WAHOO,
NEBRASKA:

WHEREAS, the City of Wahoo Utilities has decided that they will no longer be providing a Security Lighting Program for Residential Customers, due to modern lighting technology and a lower cost to individual home ownership of lighting systems, and

WHEREAS, the Utility Board of the City of Wahoo, Nebraska has determined that the Utilities will no longer install new security lights for residential customers and as lights fail, (bulbs burn out, fixtures break, etc.) the utilities will no longer replace or maintain these lights and equipment will be removed by the utilities and billing for security lights will be discontinued at that time.

PASSED AND APPROVED THIS 16th DAY OF May, 2018

Chairman, Board of Public Works

ATTEST:

Secretary, Board of Public Works

The Board authorized Jim to sign Agreement with JEO Consulting Group for the Chestnut Street Water and Sewer Improvements.

Discussion of FYI's

Next meeting set for June 20, 2018.

The Board left at 7:40 p.m. to tour Utility Facilities.

On a motion by Kavan and seconded by Forbes, the Board adjourned at 9:05 p.m.

Recording Secretary

Board Chairman

The Wahoo Board of Public Works met in Regular Session on June 20, 2018 in accordance with agenda posted at City Hall, Post Office, and First Bank of Nebraska with each board member being notified of the agenda prior to the meeting. Meeting was called to order by Chairman Al Grandgenett at 7:00 p.m. with the following board members present answering to roll call: Al Grandgenett, Corky Forbes, and Gerry Tyler. Joel Woita arrived at 7:05 and Greg Kavan was absent.

Comments from the public for items not on agenda: Presentation on GIS Workshop. Was asked to be on July's agenda for contract renewal.

On a motion by Forbes and seconded by Tyler the minutes of the May 16, 2018 meeting were approved.

Review of May Claims as follows:

A & L Hydraulics, Inc., \$91.68, American Family, \$405.55, Ameritas Life Insurance Corp, \$192.64, Blue Cross Blue Shield, \$20,470.70, BMG Certified Public Accountants, \$1,000.00, Bomgaars, \$520.24, Border States Industries, \$472.01, Bromm Lindahl-Caddy, \$489.50, Cannon Technologies Inc., \$18,101.60, Capital One, \$1,366.02, Caselle, Inc., \$1,325.00, Chase NYC, \$10,900.00, City of Wahoo, \$45,884.12, Clayton Energy, \$61,486.63, Colonial life Insurance, \$154.54, Core & Main, \$1,979.38, Fastenal Company, \$67.81, First Bank of Nebraska, \$716.65, First Concord Benefits Group, \$150.00, Great Western Bank, \$83.33, Internal Revenue, \$24,385.48, Jackson Services, \$404.14, J-E-O Consulting Group, \$4,547.50, John Deere Financial, \$19.17, Lincoln Winwater Works Co., \$225.77, Midwest Laboratories, \$278.50, Nebr. Dept. of Envir. Quality, \$9,413.15, Nebr. Public Health & Environmental Lab, \$75.00, Nebraska Dept. of Revenue, \$34,277.59, Nebraska Power Review Board, \$725.52, Nebraska Public Power District, \$313,588.25, Office Net, \$24.11, Omaha Public Power District, \$29.54, One Call Concepts Inc., \$65.79, O'Reilly Auto Parts, \$88.30, Otte Oil & Propane, \$424.00, Petersen Ag Systems, Inc., \$3,389.34, Principal, \$1,748.27, Region V Services, \$92.41, Resco, \$19,928.28, Retirement, \$12,076.54, Revolving Fund, \$941.99, Rise Broadband, \$350.00, Roadrunner Transportation LLC, \$412.80, Sensus USA, Inc., \$1,949.94, Simons Home Store, \$1,511.73, Sladky, Jacob, \$600.00, Verizon, \$227.08, Village of Ithaca, \$1,126.14, Village of Malmo, \$917.86, Wahoo Area Economic Development, \$1,000.00, Wahoo Auto Parts, \$443.43, Wahoo Metal Products, \$26.50, Wahoo Public Building & Grounds, \$5,400.00, Wahoo Utilities, \$11,589.26, Wahoo-Waverly-Ashland Newspapers, \$314.10, Waste Connections of NE, Inc., \$120.00, Western Area Power Administration, \$18,984.63, Windstream, \$846.67, Zimmerman Oil Co., \$776.17

May financial reports were reviewed and accepted.

Jim Gibney gave the monthly operational report.

On a motion by Tyler and seconded by Forbes, the 2017 Audit was accepted and forwarded to the City Council for their approval. Roll Call: Tyler, yes; Forbes, yes; Grandgenett, yes; Woita, yes.

The Board requested a formal plan and time table for the completion of the Utilities Service Center to be brought to the next Board meeting.

At this time the Board is not ready to declare the property at 1334 N Chestnut as surplus property.

Discussion of FYI's

Next meeting set for July 18, 2018.

On a motion by Tyler and seconded by Forbes, the Board adjourned at 9:00 p.m.

Recording Secretary

Board Chairman

The Wahoo Board of Public Works met in Regular Session on July 18, 2018 in accordance with agenda posted at City Hall, Post Office, and First Bank of Nebraska with each board member being notified of the agenda prior to the meeting. Meeting was called to order by Chairman Al Grandgenett at 7:00 p.m. with the following board members present answering to roll call: Al Grandgenett, Greg Kavan, Joel Woita and Gerry Tyler. Corky Forbes absent.

Comments from the public for items not on agenda: Ed Nemeck and Louis Austin addressed the Board with their concerns of security with the removal of residential rental lights and asked the Board to revisit this issue.

Al Grandgenett was reappointed to the Board of Public Works.

Al Grandgenett opened the nominations for the election of officers for the Board of Public Works: Gerry Tyler made the motion to elect positions as Board Chairman, Al Grandgenett; Vice Chairman, Corky Forbes and Secretary, Greg Kavan. The motion was seconded by Greg Kavan. Nominations were closed. Roll call vote: Grandgenett, yes; Kavan, yes; and Tyler, yes; Woita, yes. Motion carried.

On a motion by Kavan and seconded by Tyler the minutes of the June 20, 2018 meeting were approved.

Gerry Tyler informed the Board that First Edition Printing, his employer, was paid this month.

Review of June Claims as follows:

American Family, \$405.55, Ameritas Life Insurance Corp, \$192.64, Blue Cross Blue Shield, \$22,586.66, BMG Certified Accountants, \$400.00, Bobcat of Omaha, \$391.58, Bomgaars, \$393.63, Border States Industries, \$17,935.84, Bromm Lindahl Freeman-Caddy & Lausterer, \$233.00, Cannon Technologies Inc., \$9,712.05, Capital One, \$1,660.00, Caselle, Inc., \$1,325.00, City of Wahoo, \$291,661.03, Clayton Energy, \$28,540.70, Colonial life Insurance, \$154.54, Dutton-Lainson, \$1,507.39, First Bank of Nebraska, \$866.65, First Concord Benefits Group, \$225.00, First Edition Printing, \$264.29, Fud & Tracy's, \$114.00, G & G Backhoe, \$450.00, Great Western Bank, \$83.33, HireRight LLC, \$35.70, Industrial Sales, \$2,001.56, Internal Revenue Department, \$38,744.18, Iowa Pump Works, \$354.30, Jackson Services, \$572.16, J-E-O Consulting Group, \$1,952.50, J-E-O Consulting Group, \$87.50, John Deere Financial, \$82.96, Lincoln Winwater Works, \$2,216.24, Lindley Clothing, \$205.44, Midwest Laboratories, \$121.50, Municipal Supply, Inc. Of Omaha, \$1,552.13, Ne. Public Health Environ. Lab, \$296.00, Nebraska Dept. of Health & Human Services, \$180.00, Nebraska Dept. of Revenue, \$28,923.83, Nebraska Public Power District, \$318,172.97, Nebraska Rural Water Association, \$375.00, O.O.P, Inc., \$20.00, Office Net, \$475.68, Olsson Associates, \$6,250.00, Omaha Public Power District, \$29.54, One Call Concepts Inc., \$73.80, O'Reilly Auto Parts, \$128.75, Otte Oil & Propane Inc., \$173.00, Principal, \$1,750.45, RediTech, \$661.38, Region V Services, \$91.38, Retirement, \$18,793.47, Revolving Fund, \$1,773.52, Saunders County Medical, \$172.80, Sensit Technologies LLC, \$450.27, Shred-It, \$79.06, Sid Dillon, \$323.61, Simons Home Store, \$241.32, Stuchlik, Royce, \$140.00, U S Post Master, \$5,763.00, Union Pacific Railroad, \$6,000.00, USA Blue Book, \$151.58, Utilities Section, \$3,125.00, Verizon, \$227.33, Village of Ithaca, \$3,990.07, Village of Malmo, \$5,760.30, Wahoo Area Economic Development, \$1,000.00, Wahoo Auto Parts, \$513.82, Wahoo Super, \$6.22, Wahoo Utilities, \$9,024.48, Wahoo-Waverly-Ashland Newspapers, \$6.78, Walker Tire - Wahoo, \$66.00, Waste Connections of NE, Inc., \$120.00, Western Area Power Administration, \$17,123.19, Windstream, \$826.62

June financial reports were reviewed and accepted.

Jim Gibney gave the monthly operational report.

Dave Henke gave an update on the Chestnut Street Project.

Jim provided the Board with a hand drawn plan of what he would like for the final layout for the service center. He informed the Board that the electric distribution will be out of the building on Chestnut by the end of the year and have the out building constructed and fencing completed by year end 2019.

Discussion was held on uniforms for the employees. No action taken.

The Board discussed the Residential Security program and said they would like to discuss safety issues with the Police Department and installation of poles with the Building and Zoning Department. They feel that if these lights are a "Security" issue that the City Council may want to take over the program.

On a motion by Kavan and seconded by Woita, the Board approved continuing on with the GIS Implementation at an estimated first year cost of \$72,650.00 to be split with the City. Roll call vote: Kavan, yes; Woita, yes; Tyler, yes and Grandgenett, yes.

A motion by Kavan to enter into a Professional Service Agreement with JEO Consulting Group for "Dry Run Subdivision"/Casey's for water and sewer improvements, was seconded by Tyler. Roll Call Vote: Kavan, yes; Tyler, yes; Grandgenett, yes and Woita, yes.

Discussion of FYI's

Next meeting set for August 15, 2018.

On a motion by Kavan and seconded by Woita, the Board adjourned at 8:47 p.m.

Recording Secretary

Board Chairman

The Wahoo Board of Public Works met in Regular Session on August 15, 2018 in accordance with agenda posted at City Hall, Post Office, and First Bank of Nebraska with each board member being notified of the agenda prior to the meeting. Meeting was called to order by Chairman Al Grandgenett at 7:00 p.m. with the following board members present answering to roll call: Al Grandgenett, Joel Woita, Gerry Tyler and Corky Forbes. Greg Kavan was absent.

Comments from the public for items not on agenda: Region V Services will be increasing their prices to follow minimum wage mandate. Wahoo Utilities submitted a photo of the water tower for the Annual Caselle Calendar Contest. We were informed today that the Photo will be in the Calendar.

A demonstration of the new sewer machine was given by Dave Kavan and Nick Bohaty.

On a motion by Forbes and seconded by Tyler the minutes of the July 18, 2018 meeting were approved.

Review of July Claims as follows:

A & L Hydraulics, Inc., \$91.68, American Family, \$405.55, Ameritas Life Insurance Corp, \$213.80, Blackburn MFG. Co., \$106.80, Blue Cross Blue Shield, \$22,586.66, BMG Certified Accountants, \$400.00, Bomgaars, \$164.05, Border States Industries, \$7,380.33, Bromm Lindahl-Caddy, \$125.00, Caselle, Inc., \$1,325.00, City of Wahoo, \$26,806.24, Clayton Energy, \$41,676.04, Colonial life Insurance, \$154.54, Core & Main, \$970.15, Credit Bureau Services, Inc., \$233.94, Ditch Witch UnderCon, \$1,018.15, Dutton-Lainson, \$256.80, First Bank of Nebraska, \$516.65, First Concord Benefits Group, \$150.00, GIS Workshop, \$24,657.73, Great Western Bank, \$83.33, HireRight, \$107.10, Industrial Sales, \$1,097.79, Internal Revenue Department, \$22,279.78, Interstate All Battery Center, \$284.62, Iowa Pump Works, \$96.44, Jackson Services, \$458.21, J-E-O Consulting Group, \$262.50, John Deere Financial, \$52.67, Midwest Laboratories, \$111.50, Municipal Supply, Inc. Of Omaha, \$253.00, Ne. Public Health Environ. Lab, \$832.00, Nebr. Dept. of Health & Human Services, \$236.38, Nebraska Public Power District, \$418,295.55, Nebr. Dept. of Revenue, \$36,907.28, Northeast, \$85.00, Office Net, \$35.20, Olsson Associates, \$6,250.00, Omaha Public Power District, \$29.54, One Call Concepts Inc., \$67.38, O'Reilly Auto Parts, \$64.74, Principal, \$1,750.45, RediTech, \$50.50, Region V Services, \$89.13, Retirement Plan, \$10,448.86, Revolving Fund, \$3,360.65, Rise Broadband, \$700.00, Saunders Medical Center, \$72.80, Shred-it, \$42.49, Simons Home Store, \$921.21, TSTM, Inc., \$589.25, Verizon, \$228.72, Village of Ithaca, \$1,007.74, Village of Malmo, \$1,492.85, Wahoo Area Economic Development, \$1,000.00, Wahoo Auto Parts, \$199.63, Wahoo Concrete Products, \$460.90, Wahoo Metal, \$279.50, Wahoo Super, \$28.74, Wahoo Utilities, \$14,302.09, Wahoo-Waverly-Ashland Newspaper, \$236.10, Walker Tire - Wahoo, \$501.67, Waste Connections of NE, Inc., \$120.00, Western Area Power Administration, \$21,396.00, Windstream, \$849.07
July financial and cash reports were reviewed and accepted.

Jim Gibney gave the monthly operational report and update on Service Center.

Dave Henke gave an update on the Chestnut Street Project.

On a motion by Forbes and seconded by Tyler, the Board tabled the Rise Broadband Tower Rental Contract. Roll call vote: Forbes, yes; Tyler, yes; Woita, yes and Grandgenett, yes.

A motion by Tyler and seconded by Forbes, approved Pay Application #3, to ME Collins in the amount of \$21,183.75, for utility work on the Chestnut Street Project. Roll Call Vote: Tyler, yes; Forbes, yes; Grandgenett, yes and Woita, yes.

On a motion by Woita and seconded by Forbes, Resolution 2018-02, Surplus Property was approved as follows:

RESOLUTION NO. BPW 2018-02

WHEREAS, the City of Wahoo, Saunders County, Nebraska, is the owner of the following described personal property, to wit:

See Exhibit "A"

and,

WHEREAS, pursuant to Ordinance 1815 of the City of Wahoo, Nebraska, adopted October 24, 2002, the Mayor and Council of the City of Wahoo, Nebraska, did create a Board of Public Works of the City of Wahoo, Nebraska, pertaining to the utilities of the City of Wahoo, Nebraska, including, but not limited to, the Electric, Natural Gas, Water and Sewer Departments thereof, and,

WHEREAS, said Ordinance did provide that said Board of Public Works of the City of Wahoo, Nebraska, was to govern said utilities, including but not limited to the equipment and vehicles used in the operation of said utilities and,

WHEREAS, the Board of Public Works of the City of Wahoo, Nebraska, does not have a present need to retain ownership of said above described personal property, and,

WHEREAS, the Board of Public Works of the City of Wahoo, Nebraska, deems it in the best interests of the citizens of the City of Wahoo, Nebraska, that said personal property be disposed of, as set forth herein,

WHEREAS, the Board of Public Works of the City of Wahoo, Nebraska, have determined that the fair market value of the above described personal property is less than \$5,000.00, as stated in the attached Exhibit "A"

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF PUBLIC WORKS OF THE CITY OF WAHOO, NEBRASKA, AS FOLLOWS:

1. That the above described personal property be sold by either sealed bid and/or public auction on a date, time, as advertised in a Notice of Sale of Personal Property posted in three public places in the City of Wahoo, Nebraska, immediately after the passage of said Resolution and not later than seven (7) days prior to the sale of said items, as shall be evidenced by a Notice of Posting of the City of Wahoo Clerk, and,

2. That pursuant to Neb. Rev. Stat. §17-503.01, confirmation of the sale of said personal property by an ordinance is not required.

3. That the Board of Public Works of the City of Wahoo, Nebraska, through its Manager and/or the Clerk of the City of Wahoo, Nebraska, shall provide a bill of sale and/or certificate of title to the above personal property indicating that said personal property is being sold "as is" without warranty as to fitness or merchantability for any purpose and that buyer thereof assumes all risks from the utilization of said personal property upon buyer's possession of said items of personal property.

4. That buyer shall receive possession of the above-described items of personal property upon payment in full of the purchase price for each item.

PASSED AND APPROVED this ____ day of AUGUST 15, 20118.

WAHOO BOARD OF PUBLIC WORKS
of the CITY OF WAHOO, NEBRASKA

By: _____
Al Grandgenett, Its Chairperson

ATTEST:

Carolyn M. Barry, Office Manager

Exhibit "A"
To Resolution No. _____

Vehicles/Equipment to be declared as surplus:

<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>VIN</u>	<u>Estimated Value</u>
1973	Chevrolet	C70 Dump Truck	CCE603V149717	\$2,000.00

Discussion was held on the Mayor's Re-Organization Proposal.

Corky Forbes had to leave at 8:50 p.m.

Discussion of FYI's

Next meeting set for September 19, 2018.

On a motion by Woita and seconded by Tyler, the Board adjourned at 9:00 p.m.

Recording Secretary

Board Chairman

Council Chamber

Wahoo, Nebraska

September 19, 2018

The Wahoo Board of Public Works met in Regular Session on September 19, 2018 in accordance with agenda posted at City Hall, Post Office, and First Bank of Nebraska with each board member being notified of the agenda prior to the meeting. Meeting was called to order by Chairman Al Grandgenett at 7:00 p.m. with the following board members present answering to roll call: Al Grandgenett, Joel Woita, and Gerry Tyler. Corky Forbes and Greg Kavan were absent.

Comments from the public for items not on agenda: An update on the City Administrator's position was given by Gerry Tyler. First reading was done at the last Council Meeting with second reading at the Council's Sept. 26, 2018 meeting.

Discussion was held in regards to loaning and/or transfer funds from the Utilities account to the City's account. The Board stressed that the utilities must keep their reserve funds in case of a natural disaster and for upcoming projects. Gerry also stated that the rates for Wahoo Utility Customers should be based on utility costs and not include cost that should be covered by taxes. The Board also wanted research done in regards to legislation (to see what can or cannot be done legally) and also to see how this would affect the Utilities current bonds and future bonding status, before they made any decision.

On a motion by Tyler and seconded by Woita the minutes of the August 15, 2018 meeting were approved.

Review of August Claims as follows:

American Family, \$405.55, Ameritas Life Insurance Corp, \$203.22, Blackburn MFG. Co., \$307.36, Blue Cross Blue Shield, \$22,586.65, Bobcat of Omaha, \$51.30, Bomgaars, \$319.05, Border States Industries, \$10.27, Bromm Lindahl-Caddy, \$206.00, Capital One, \$669.98, Caselle, Inc., \$1,325.00, City of Wahoo, \$25,177.13, Clayton Energy, \$40,692.02, Colonial life Insurance, \$154.54, Core & Main, \$429.09, Credit Bureau Services, Inc., \$157.20, Exline, Inc., \$637.02, First Bank of Nebraska, \$516.65, First Concord Benefits Group, \$150.00, G & G Backhoe, \$240.75, GIS Workshop, \$20,000.00, Great Western Bank, \$83.33, Hawkins, Inc., \$4,279.27, Industrial Sales, \$240.01, Internal Revenue, \$22,781.41, Jackson Services, \$618.91, J-E-O Consulting Group, \$3,762.50, John Deere Financial, \$85.76, League Assc. Of Risk Management, \$229.52, Lincoln Winwater Works Co., \$339.62, M.E. Collins Contracting, \$21,183.75, Midwest Laboratories, \$181.00, Ne. Public Health Environ. Lab, \$210.00, Nebraska Dept. of Revenue, \$38,338.68, Nebraska Public Power District, \$375,553.08, Nebraska Rural Water Association, \$250.00, Nordstrom, Timothy, \$100.00, Office Net, \$134.54, Omaha Public Power District, \$29.54, One Call Concepts Inc., \$84.27, O'Reilly Auto Parts, \$16.33, Otte Oil & Propane Inc., \$40.00, Principal, \$1,750.45, Region V Services, \$95.51, Retirement, \$10,456.64, Revolving Fund, \$642.20, Rise Broadband, \$700.00, Saunders Medical Center, \$182.00, Shred-it, \$42.67, Simons Home Store, \$569.89, Small Engine Specialists, \$187.52, Snowy River Concrete, Inc., \$400.00, Specht, Scott, \$100.00, Utilities Section, \$2,745.00, Verizon, \$226.44, Village of Ithaca, \$4,401.33, Village of Malmo, \$6,998.94, Wahoo Area Economic Development, \$1,000.00, Wahoo Auto Parts, \$495.60, Wahoo Super, \$16.23, Wahoo Utilities, \$14,662.89, Wahoo-Waverly-Ashland Newspapers, \$494.37, Waste Connections of NE, Inc., \$120.00, Western Area Power Administration, \$23,280.03, Windstream, \$828.24
August financial and cash reports were reviewed and accepted.

Jim Gibney gave the monthly operational report. Updates were given on Chestnut Street project and service center.

On a motion by Tyler and seconded by Woita, the Board tabled the Rise Broadband Tower Rental Contract. Roll call vote: Tyler, yes; Woita, yes and Grandgenett, yes.

Carrie Barry informed the Board that she received an estimate for a folding and stuffing machine to rent and the cost would be \$135.00 a month. This would be right in line with what we will be charged through Region V Services under the new rates. The Board wishes to continue with Region V Services for the folding and stuffing of the utility bills.

Jim presented a bill for homeowner Karen Pokorski at 1240 N Birch for a sewer backup at her residence. Jim informed the Board that the blockage was in the City sewer main and that it was tree roots, and that due to not having a sewer machine at the time he felt that the homeowner should be reimbursed for her cost. On a motion by Woita and seconded by Tyler, Karan Pokorski will be reimbursed \$277.50 for the cost associated with the sewer backup. Roll call vote: Woita; yes, Tyler, yes; and Grandgenett yes.

A motion by Tyler and seconded by Woita, Change Order #2, to ME Collins in the amount of \$12,700.00 for man hole replacements, water cap and tapping tee, and installation of a clean out in sanitary sewer for the Chestnut Street Project was approved. Roll Call Vote: Tyler, yes; Woita, yes; and Grandgenett, yes.

A motion by Woita and seconded by Tyler, to approve Pay Application #4, to ME Collins in the amount of \$69,725.70, for utility work on the Chestnut Street Project. Roll Call Vote: Woita, yes; Tyler, yes; and Grandgenett, yes.

Woita made the motion to accept and approve payment in the amount of \$177,717.00 to Nebraska Environmental Products for the new sewer jet machine. Motion was seconded by Tyler. Roll Call Vote: Woita, yes; Tyler, yes; and Grandgenett, yes.

On a motion by Tyler and seconded by Woita the Board assigned the following positions to be authorized signers on the Wahoo Utilities checking account at First Bank of Nebraska; General Utilities Manager, Utilities Office Manager, Board Chairman, and Board Vice Chairman. Roll Call Vote: Tyler, yes; Woita, yes; and Grandgenett, yes.

Larry Veskrna gave a presentation on Photovoltaic farms.

Discussion of FYI's

Next meeting set for October 17, 2018.

On a motion by Woita and seconded by Tyler, the Board adjourned at 9:15 p.m.

Recording Secretary

Board Chairman

Council Chamber

Wahoo, Nebraska

October 9, 2018

The Wahoo Board of Public Works met in Special Session on October 9, 2018 in accordance with agenda posted at City Hall, Post Office, and First Bank of Nebraska with each board member being notified of the agenda prior to the meeting. Meeting was called to order by Chairman Al Grandgenett at 5:30 p.m. with the following board members present answering to roll call: Al Grandgenett, Joel Woita, Corky Forbes and Greg Kavan. Gerry Tyler, was absent but listened in on meeting via cell phone.

Discussion was held in regards to issuing bonds for future natural gas purchases as proposed by Clayton Energy and our continued membership in PEFA (Public Energy Facilities Authority).

Next meeting set for October 17, 2018.

On a motion by Kavan and seconded by Forbes, the Board adjourned at 6:26 p.m.

Acting Recording Secretary

Board Chairman

Council Chamber

Wahoo, Nebraska

October 17, 2018

The Wahoo Board of Public Works met in Regular Session on October 17, 2018 in accordance with agenda posted at City Hall, Post Office, and First Bank of Nebraska with each board member being notified of the agenda prior to the meeting. Meeting was called to order by Chairman Al Grandgenett at 7:00 p.m. with the following board members present answering to roll call: Al Grandgenett, Joel Woita, Gerry Tyler, Corky Forbes and Greg Kavan.

On a motion by Forbes and seconded by Tyler, upon receipt of approval from the Nebraska Attorney hired to review PEFA 5 year contract, the Board recommends that the City Council approves participating in PEFA purchase of natural gas futures. Roll Call Vote: Forbes, yes; Tyler, yes; Grandgenett, yes; Woita, yes; and Kavan, no.

Comments from the public for items not on agenda: Al Grandgenett reminded the Board that the second reading for the City Administrator's position will be read at the next Council Meeting.

Al Grandgenett asked to have the section on Utility Fund being transferred and/or loaned to the City, to be rewritten to make it sound less of a definite no. Upon changes to the minutes of September 19, 2018 Forbes made the motion to approve the minutes and motion was seconded by Kavan.

Gerry Tyler informed the Board that his employer, First Edition Printing was paid. Carolyn Barry also informed the Board that R.C Barry, Inc. was paid which is her husband's company.

Review of September Claims as follows:

AlertSense, Inc., \$637.50, American Family, \$405.55, American Public Gas Association, \$1,411.14, Ameritas Life Insurance Corp, \$203.22, Andresen Construction, \$316.63, Blackburn MFG. Co, \$108.75, Blue Cross Blue Shield, \$24,098.06, Bomgaars, \$398.81, Border States Industries, \$587.76, Bromm Lindahl-Caddy, \$125.00, Capital Overhead Door Co., \$5,601.50, Caselle, Inc., \$1,325.00, City of Wahoo, \$25,585.02, Clayton Energy, \$36,765.25, Colonial life Insurance, \$154.54, Core & Main, \$8,626.95, Credit Bureau Services, Inc., \$417.06, Ditch Witch Under Con, \$191.41, Dutton-Lainson Co., \$650.21, Exline, \$166.19, First Bank of Nebraska, \$516.65, First Concord Benefits Group, \$150.00, First Edition Printing, \$272.22, F-M Fork Lift, \$29.87, Fremont Winnelson Co., \$850.28, General Fire & Safety Equipment Co., \$926.59, Great Western Bank, \$83.33, Groebner & Associates, Inc., \$2,625.62, HireRight, \$35.70, Industrial Sales, \$1,141.09, Inner-tite Corp, \$816.15, Internal Revenue Dept., \$22,784.99, Iowa Association of Municipal Utilities, \$900.00, Jackson Services, \$358.15, J-E-O Consulting Group, \$7,380.00, John Deere Financial, \$719.79, League of Association of Risk Management, \$828.65, Lincoln Winwater Works Co., \$718.79, Loerch's Jewelry, \$109.95, M.E. Collins Contracting, \$70,144.07, Mid-States Energy Works, Inc., \$390.00, Midwest Laboratories, \$111.50, Ne. Public Health Environ. Lab, \$91.00, Nebraska Dept. of Revenue, \$37,123.54, Nebraska Environmental Products, \$177,895.09, Nebraska Public Power Dist., \$136.59, Nebraska Public Power District, \$392,894.79, Office Net, \$585.94, Omaha Public Power District, \$29.54, One Call Concepts Inc., \$118.53, O'Reilly Auto Parts, \$3.70, Pokorski, Karen, \$277.50, Principal, \$1,805.93, R.C. Barry, Inc., \$2,886.00, RediTech, \$334.69, Region V Services, \$88.66, Retirement, \$10,464.44, Revolving Fund, \$7,893.12, Saunders Medical Center, \$132.00, Simons Home Store, \$572.12, Small Engine Specialists, \$226.52, US Post Master, \$5,763.00, Verizon, \$226.44, Village of Ithaca, \$504.02, Village of Malmo, \$894.87, Wahoo Area Economic Development, \$1,000.00, Wahoo Auto Parts, \$235.63, Wahoo Concrete, \$3,842.90, Wahoo Super, \$34.25, Wahoo Utilities, \$15,063.48, Waste Connections of NE, Inc., \$171.10, Western Area Power Administration, \$21,473.34, Windstream, \$824.07

September financial were reviewed and accepted.

Jim Gibney gave the monthly operational report. Updates were given on Chestnut Street project and service center.

On a motion by Tyler and seconded by Woita, the Board tabled the Rise Broadband Tower Rental Contract. Roll call vote: Tyler, yes; Woita, yes; Kavan, yes; Forbes, yes and Grandgenett, yes.

Jim reported to the Board that the Distribution Building located at 1334 N Chestnut is vacant. On a motion by Kavan and seconded by Tyler the Board request that the City Council declare the property at 1334 N Chestnut as Surplus Property and that all proceeds from the sale be considered Utility Funds and be used to offset cost of new building. Roll call vote: Kavan, yes; Tyler, yes; Grandgenett, yes. Woita, yes; Forbes, yes.

A motion by Forbes, was seconded by Kavan to have the Personal Committee of the City Council add a new Senior Lineman Position and wage scale for this position. Roll Call Vote: Forbes, yes; Tyler, yes; Grandgenett, yes and Woita, yes.

On a motion by Tyler and seconded by Forbes, Resolution 2018-03, to declare the 2003, 747-FR2000TV Trailer Mount Sewer Jet Machine as surplus property. Roll Call Vote: Tyler, yes; Forbes, yes; Grandgenett, yes; Woita, yes; Kavan, yes.

Item 7d on the agenda was done at September 19, 2018 meeting.

A motion by Woita and seconded by Forbes, was made to approve the water and sewer extension into Dry Run Subdivision for the New Casey's with the costs as follows: Water Connection Cost \$102,438 & Sewer Connection Cost \$211,131. Casey's will be charged for water - \$1,127.00 and sewer \$1,110.00. Roll Call Vote: Woita, yes; Forbes, yes; Tyler, yes; Grandgenett, yes; Kavan, yes.

Tyler made the motion to inform the City that the Utilities has no interest in the property located at C & Linden. Motion was seconded by Woita. Roll Call Vote: Tyler, yes; Woita, yes; Kavan, yes; Forbes, yes; Grandgenett, yes.

The Board reviewed the rate action of NPPD.

In a motion by Tyler and seconded by Kavan, due to Thanksgiving, the next Board of Public Works meeting will be held on November 14, 2018, at 7:00 pm at the new Service Center, instead of November 22, 2018. Roll Call Vote: Tyler, yes; Kavan, yes; Forbes, yes; Grandgenett, yes; and Woita, yes.

Discussion of FYI's

Next meeting set for November 14, 2018.

On a motion by Woita and seconded by Kavan, the Board adjourned at 8:45 p.m.

Recording Secretary

Board Chairman

Council Chamber

Wahoo, Nebraska

November 14, 2018

The Wahoo Board of Public Works met in Regular Session on November 14, 2018 in accordance with agenda posted at City Hall, Post Office, and First Bank of Nebraska with each board member being notified of the agenda prior to the meeting. The meeting was held at the Utilities Service Center at 110 S Chestnut. Meeting was called to order by Chairman Al Grandgenett at 7:00 p.m. with the following board members present answering to roll call: Al Grandgenett, Joel Woita, Gerry Tyler, and Greg Kavan. Corky Forbes arrived at 7:50 p.m.

Comments from the Public: Dave Henke with JEO Consulting Group reported that there should be 6 potential bidders for the Casey's water/sewer project.

On a motion by Kavan and seconded by Woita, the minutes of October 9, 2018 and October 17, 2018 were approved. Roll call vote: Kavan; yes; Woita, yes; Tyler, yes; Grandgenett, yes.

Gerry Tyler informed the Board that his employer, First Edition Printing was paid.

Review of October Claims as follows:

American Family, \$405.55, American Water Works Association, \$300.00, Ameritas Life Insurance Corp, \$203.22, Auto Alley, Inc., \$445.04, Blue Cross Blue Shield, \$23,342.36, Bobcat of Omaha, \$4,705.00, Bomgaars, \$208.60, Border States Industries, \$1,029.62, Bromm Lindahl-Caddy, \$273.50, Cannon Technologies Inc., \$2,972.97, Capital One, \$333.74, Capital Overhead Door Co., \$168.80, Caselle, Inc., \$1,075.00, Casey's #2700, \$360.00, City of Wahoo, \$35,061.29, Clayton Energy, \$45,616.41, Colonial life Insurance, \$154.54, Credit Bureau Services, Inc., \$52.82, Dultmeier Sales, LLC, \$140.24, Dutton-Lainson Co., \$86.94, First Bank of Nebraska, \$433.32, First Concord Benefits Group, \$150.00, First Edition Printing, \$115.56, General Fire & Safety Equipment Co., \$249.75, Great Western Bank, \$83.33, Groebner & Associates, Inc., \$502.08, Hire Right, \$178.50, Industrial Sales, \$2,191.91, Internal Revenue Department, \$23,113.74, Jackson Services, \$414.53, J-E-O Consulting Group, \$9,414.00, John Deere Financial, \$46.47, Johnsen Corrosion Engineering Inc., \$732.00, Kubr, Joe, \$100.00, League Association of Risk Management, \$121,015.56, Lincoln Winwater Works Co., \$47.38, M.E. Collins Contracting, \$483.11, Martin Marietta, \$145.11, Matheson TriGas Inc., \$66.62, Midwest Laboratories, \$111.50, Milk & Honey Embroidery, \$437.83, Momar, Inc., \$890.56, Ne. Public Health Environ. Lab, \$816.00, Nebraska Department of Revenue, \$33,610.45, Nebraska HHS, \$617.85, Nebraska Public Power Dist., \$363,916.95, Office Net, \$238.94, Omaha Public Power District, \$29.54, One Call Concepts Inc., \$103.17, O'Reilly Auto Parts, \$23.08, Platte Valley Equipment, \$3,720.00, Principal, \$1,799.17, RediTech, \$175.50, Region V Services, \$192.60, Retirement, \$10,578.20, Revolving Fund, \$801.07, Rise Broadband, \$1,400.00, Saunders Medical Center, \$246.00, Shred-It, \$85.34, Simons Home Store, \$524.17, USA BlueBook, \$41.98, Vacha, Larry, \$300.00, Verizon, \$227.56, Village of Ithaca, \$3,812.77, Village of Malmo, \$6,678.92, Wahoo Area Economic Development, \$1,000.00, Wahoo Auto Parts, \$397.41, Wahoo Concrete, \$2,164.08, Wahoo Super, \$16.22, Wahoo Utilities, \$14,201.72, Wahoo-Waverly-Ashland Newspapers, \$24.54, Walker Tire, \$23.54, Waste Connections of NE, Inc., \$153.00, Water System Operator, \$204.28, Western Area Power Administration, \$20,109.24, Windstream, \$824.05
October financial were reviewed and accepted.

Jim Gibney gave the monthly operational report. Updates were given on Chestnut Street project, utilities departments are ahead of Collin's and work along 1st Street will be the next area that is worked on. Board did a walk thru at the Service Center

On a motion by Kavan and seconded by Woita, the Board tabled the Rise Broadband Tower Rental Contract. Roll call vote: Kavan, yes; Woita, yes; Tyler, yes; Forbes, yes and Grandgenett, yes.

On a motion by Kavan and seconded by Woita, Pay Application #6 to M.E. Collins in the amount of \$12,896.10 for water work done along Chestnut Street was approved. Roll call vote: Kavan, yes; Woita, yes; Grandgenett, yes. Tyler, yes; Forbes, yes.

On a motion by Kavan and seconded by Woita, to table Amendment 2018-01 for the rental rate on sewer Machine until next meeting so that all equipment rental could be updated was approved. Roll Call Vote: Kavan, yes; Woita, yes; Grandgenett, yes; Tyler, yes; Forbes, yes.

The Utilities budget was reviewed and discussed. The Board asked for new budget numbers that would reflect a 1% increase in revenues for each of the utilities, and to add at 10,000.00 expense to each department for at rate study. The new budget numbers would be reviewed again at a Special Board Meeting that will be held on November 20, 2018 at 5:30 at City Hall.

Discussion of FYI's

Next meeting set for November 20, 2018 to review and recommend approval of 2019 Utilities Budget.

In a motion by Tyler and seconded by Kavan, due to Thanksgiving, the next Board of Public Works meeting will be held on November 14, 2018, at 7:00 pm at the new Service Center, instead of November 22, 2018. Roll Call Vote: Tyler, yes; Kavan, yes; Forbes, yes; Grandgenett, yes; and Woita, yes.

Motion made by Kavan to go into closed session for the purpose of personnel issues and seconded by Woita. At this time Al Grandgenett restated that the Motion by Kavan to go into closed session for the purpose to discussion

personnel issues was seconded by Woita. Roll call vote: Kavan, yes; Woita, yes; Forbes, yes; Tyler, yes and Grandgenett, yes.

Al Grandgenett announced that as of 9:00 p.m. that the Board of public Works would be in closed session to discuss personnel issues.

On a motion by Kavan and seconded by Forbes, the Board reconvened in open session at 9:30 pm. Al Grandgenett stated that the Board was in closed session to discuss personnel issues and reconvened in open session at 9:30 pm.

Kavan made a motion to recommend to the City Council, reappointment of James Gibney for the Utilities General Manager for a 6 month period. Motion was seconded by Woita. Roll call vote: Kavan, yes; Woita, yes; Forbes, yes; Tyler, yes; Grandgenett, yes.

On a motion by Woita and seconded by Kavan, the Board adjourned at 9:42 p.m.

Recording Secretary

Board Chairman

Council Chamber

Wahoo, Nebraska

November 20, 2018

The Wahoo Board of Public Works met in Special Session on November 20, 2018 in accordance with agenda posted at City Hall, Post Office, and First Bank of Nebraska with each board member being notified of the agenda prior to the meeting. Meeting was called to order by Chairman Al Grandgenett at 5:30 p.m. with the following board members present answering to roll call: Al Grandgenett, Joel Woita, Corky Forbes, and Tyler Kavan. Greg Kavan, was absent

2019 Budget reports were reviewed and discussed. A motion by Forbes and second by Tyler the Electric Utility budget was accepted and recommended to the City Council for their approval. Roll call Vote: Forbes, yes; Tyler, yes; Grandgenett; yes and Woita, yes.

A motion by Forbes and second by Tyler and seconded by Forbes, the Water Utility budget was accepted and recommended to the City Council for their approval. Roll call Vote: Tyler, yes; Forbes, yes; Grandgenett, yes and Woita, yes.

A motion by Tyler and second by Woita the Sewer Utility budget was accepted and recommended to the City Council for their approval. Roll call Vote: Tyler, yes; Woita, yes; Grandgenett, yes and Forbes, yes.

A motion by Forbes and second by Woita the Gas Utility budget was accepted and recommended to the City Council for their approval. Roll call Vote: Forbes, yes; Woita, yes; Grandgenett, yes and Tyler, yes.

Motion by Tyler, seconded by Woita, meeting adjourned at 6:30 p.m.

Recording Secretary

Board Chairman

Council Chamber

Wahoo, Nebraska

December 19, 2018

The Wahoo Board of Public Works met in Regular Session on December 19, 2018 in accordance with agenda posted at City Hall, Post Office, and First Bank of Nebraska with each board member being notified of the agenda prior to the meeting. Meeting was called to order by Chairman Al Grandgenett at 7:00 p.m. with the following board members present answering to roll call: Al Grandgenett, Joel Woita, Gerry Tyler, Greg Kavan and Melissa Harrell. Corky Forbes was absent.

Comments from the Public: None

On a motion by Kavan and seconded by Woita, the minutes of November 14 and November 20, 2018 were approved. Roll call vote: Kavan; yes; Woita, yes; Tyler, yes; Grandgenett, yes.

Gerry Tyler informed the Board that his employer, First Edition Printing was paid.

Review and Acceptance of November Claims as follows:

American Family, \$405.55, Ameritas Life Insurance, \$203.22, APGA Security & Integrity Foundation, \$395.00, Auto Alley, Inc., \$22.69, Blue Cross Blue Shield, \$26,387.03, Bobcat of Omaha, \$1,543.01, Bomgaars, \$123.97, Border States Industries, \$1,105.82, Bromm Lindahl Freeman-Caddy & Lausterer, \$921.50, Cannon Technologies Inc, \$1,855.38, Capital One, \$2,975.80, Caselle, Inc., \$1,325.00, City of Wahoo, \$23,740.09, Clayton Energy, \$54,112.97, Colonial life Insurance, \$154.54, Core & Main, \$1,831.58, Credit Bureau Services, \$124.72, Cuda's Auto Towing, \$718.00, Dennis Supply, \$143.18, Depository Trust Co., \$80,900.00, Ditch Witch Under Con, \$41.48, Dutton-Lainson Co., \$30,379.86, Electric System Operation, \$74.84, First Bank of Nebraska, \$483.48, First Concord Benefits Group, \$225.00, First Edition Printing, \$1,743.50, Fud & Tracy's, \$229.00, General Fire & Safety Equipment Co., \$254.30, GIS Workshop, \$4,150.00, Great Western Bank, \$83.37, Groebner & Associates, Inc., \$1,009.73, Hawkins Inc., \$219.23, Internal Revenue Department, \$35,545.46, Jackson Services, \$724.16, J-E-O Consulting Group, \$10,371.00, John Deere Financial, \$179.40, Lincoln Winwater Works, \$910.32, M.E. Collins, \$12,896.10, Macqueen Equipment, \$52.23, Menards - Elkhorn, \$19.98, Midwest Laboratories, \$10.00, Municipal Supply, Inc. of Omaha, \$760.61, Ne. Public Health Environ. Lab, \$210.00, Nebr. Rural Water Associates, \$150.00, Nebraska Department of Revenue, \$29,051.50, Nebraska Dept. of Environmental Quality, \$9,380.53, Nebraska Dept. of Health & Human Services, \$1,995.70, Nebraska Public Power Dist., \$289,499.91, Office Net, \$54.56, Omaha Public Power District, \$29.54, One Call Concepts Inc., \$95.79, O'Reilly Auto Parts, \$52.36, Principal, \$1,799.17, RediTech, \$623.75, Region V Services, \$127.44, Retirement, \$16,037.96, Revolving Fund, \$4,120.17, Rise Broadband, \$350.00, Robidoux Inc., \$171.15, Saunders Medical Center, \$246.00, Sid Dillon, \$65.96, Simons Home Store, \$1,557.30, Verizon, \$227.56, Village of Ithaca, \$1,332.96, Village of Malmo, \$1,271.22, Wahoo Area Economic Development, \$1,000.00, Wahoo Auto Parts, \$467.70, Wahoo Super, \$28.38, Wahoo Utilities, \$9,474.71, Wahoo-Waverly-Ashland Newspapers, \$70.35, Waste Connections of NE, Inc., \$87.00, Western Area Power Administration, \$16,801.26, Windstream, \$830.77

November financial were reviewed and accepted.

Jim Gibney gave the monthly operational report. Chestnut Street project was reported on. Jim presented a possible site plan for the Service Center.

On a motion by Tyler and seconded by Kavan, the Board tabled the Rise Broadband Tower Rental Contract. Roll call vote: Tyler, yes; Kavan, yes; Woita, yes; and Grandgenett, yes.

Kavan made the motion to approve Amendment 2018-01 as follows, motion was seconded by Woita. Roll call vote: Kavan, yes; Woita, yes; Tyler, yes and Grandgenett, yes.

**AMENDMENT NO. 2018-01
TO WAHOO BOARD OF PUBLIC WORKS CODE BOOK**

WHEREAS, pursuant to Ordinance No. 1815 of the City of Wahoo, Nebraska, adopted October 14, 2002, the Mayor and Council of the City of Wahoo, Nebraska, did create a Board of Public Works for the City of Wahoo, Nebraska, pertaining to the utilities of the City of Wahoo, Nebraska, including, but not limited to, the electric utility, natural gas utility, water utility, and sewer utility, and,

WHEREAS, pursuant to said Ordinance, the Mayor and Council of the City of Wahoo, Nebraska, did appoint a Board of Public Works to govern said utilities except for those matters relating to utility rate setting, and,

WHEREAS, pursuant to said aforementioned Ordinance, all applicable portions of the Wahoo Municipal Code of the City of Wahoo, Nebraska, pertaining to utilities, except for those matters relating to utility rate setting, were transferred to the Board of Public Works, including the penalty provision therein, and,

WHEREAS, the Board of Public Works has codified said transferred portions of the Wahoo Municipal Code into the Wahoo Board of Public Works Code Book, and,

WHEREAS, Chapter 50 thereof pertains to Utilities General Provision, and,

WHEREAS, the Board of Public Works of the City of Wahoo, Nebraska, deems it in the best interest of the citizens and rate payers of the City of Wahoo, Nebraska, that there be an amendment to Section 50.20 of the Wahoo Board of Public Works Code Book pertaining to Use of Utility Property and Equipment and Equipment Rental Rates, and,

WHEREAS, pursuant to a motion duly enacted by the Board of Public Works at a meeting thereof on December 19, 2018, this aforementioned Amendment has been reviewed by legal counsel for the Board of Public Works and the Mayor and Council of the City of Wahoo, Nebraska, will be notified of this Amendment,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Public Works of the City of Wahoo, Nebraska, as follows:

1. That the findings here and above made should be and are hereby incorporated herein by reference as fully as if set out at length herein.

2. That Section 50.20 of the Wahoo Board of Public Works Code Book pertaining to Use of Utility Property and Equipment and Equipment Rental Rates is hereby amended as follows:

§50.20 Use of Utility Property and Equipment and Equipment Rental Rates

No utility equipment, material, tools or supplies shall be used for personal benefit without prior approval of the Utilities General Manager. Use of equipment or tools by employees shall be restricted to:

- (A) Personal use not resulting in monetary gains

- (B) Occasional events
- (C) After regular work hours

Employees shall be qualified to operate the equipment and shall pay the standard rate for use of the equipment, tool or supplies. Repeated use of equipment by an employee shall not be permitted.

If contractors (for work inside city service limits) or residents of the city have special needs they may rent utility equipment or tools with a qualified utility operator. Time of use shall be after regular working hours.

Repeated use of equipment shall not be permitted. In all cases the employee shall be on overtime pay and shall ONLY operate the equipment and shall NOT assist with other work. The requesting person or employee shall pay full labor cost and equipment rental fees.

Equipment rental rates are as follows:

Digger Derrick Truck	\$55.00/Hour
Aerial Basket Truck	\$50.00/Hour
Trencher	\$40.00/Hour
Cement Saw Rent	\$ 5.00/Lineal Foot
Tractor – Backhoe	\$50.00/Hour
Air Compressor	\$20.00 /Hour
Boring Machine	\$100.00/Hour
Hole Hog	\$5.50 /Lineal Foot
Sewer Machine	\$65.00/Hour
2" – 3" Dewatering Pump	\$12.00 /Hour
4" Dewatering Pump	\$15.00 /Hour
Pipe Thawing Transformer	\$15.00 /Hour
Main Tapping Machine	\$27.50 /Tap
Bobcat	\$35.00/Hour
Dump Truck	\$40.00/Hour
Mileage Out Of Town	\$0.65/Per Mile
Pot Holer	\$35.00/Hour
Sludge Disposal of septic tank (within the City Corporate Limits)	\$17.00 /per load
(outside the City Corporate Limits)	\$25.00/per load

(Am Ord. 1815, passed 12-19-18)

3. That this Amendment shall be effective upon its date of adoption by the Board of Public Works of the City of Wahoo, Nebraska.
4. That the Utilities General Manager of the Wahoo Board of Public Works, and the appropriate staff, be authorized to implement this Amendment.
5. That this Amendment shall be added to and made a part of the Wahoo Board of Public Works Code Book upon its approval and adoption.

PASSED AND APPROVED this 14th day of December 19, 2018.

WAHOO BOARD OF PUBLIC WORKS

BY: _____
Al Grandgenett, Its Chair

ATTEST:

Carrie Barry, Clerk of Board

On a motion by Kavan and seconded by Woita, Pay Application #7 to M.E. Collins in the amount of \$45,924.03 for water work and hydrant work done along Chestnut Street was approved. Roll call vote: Kavan, yes; Woita, yes; Grandgenett, yes; and Tyler, yes.

On a motion by Kavan and seconded by Tyler, the bid for water and sewer installation for Dry Run Subdivision was awarded to Pat Thomas Construction, Inc. in the amount of \$201,010.79. Roll Call Vote: Kavan, yes; Tyler, yes; Grandgenett, yes; and Woita, yes.

On a motion by Tyler and seconded by Kavan, Bad Debt Write Offs for 2018 in the amount of \$3,413.06, were approved. Roll call vote: Tyler, yes; Kavan, yes; Grandgenett, yes; and Woita, yes.

Jim reported to the Board that two bids have been received on the old sewer jet machine, one in the amount of \$4,026.00 and one for \$125.00. Jim recommended that the machine not be sold and to keep as a spare for the time being. On a motion by Kavan and seconded by Woita, the two bidders would be notified that the Board was not selling the sewer machine at this time. Roll Call Vote: Kavan, yes; Woita, yes; Grandgenett, yes; and Tyler, yes.

Jim informed the Board that another resident in the Hilltop Country Club Acre's is interested in putting in the pressurized sewer system. Jim has informed him of all the costs and the homeowner will be getting back with his decision.

Greg Kavan made the motion to authorize the Board Chairman to sign contract with Horizontal Boring, in the amount of \$40,600.00 to install casings under railroad lines for Utilities gas mains. Motion was seconded by Woita. Roll Call Vote: Kavan, yes; Woita, yes; Grandgenett, yes; and Tyler, yes.

At 8:36 p.m. Jim Gibney excuses himself from the meeting.

Al Grandgenett discussed the need for a hiring committee for the General Manager Position. On a motion by Woita and seconded by Kavan the following people will be on the committee: Al Grandgenett, Gerry Tyler, Mellissa Harrell and Dave Henke. Roll Call Vote: Woita, yes; Kavan, yes; Grandgenett, yes; and Tyler, yes.

