

WAHOO AIRPORT AUTHORITY

August 14, 2017

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session at City Hall. Chairman Patrick Burke called the meeting to order at 4:30 p.m. The Open Meetings Law was located in the room by the Chairman for the public's use. The following board members answered roll call: Oden and Anderson. Absent were Morrow and Vasa. Also present were Elliot Egr, Jim Svoboda, Tom Trumble, and representatives of Sierra Bravo Aviation.

Chairperson Burke call for comments on items not listed on the agenda and none were presented.

A presentation from Sierra Bravo Aviation, LLC to operate an airframe and power plant repair service shop at the Wahoo Airport was made by David Bentley. Steven Sherwood and Nathan Bentley were also present to answer questions. It was reported that Doug Patocka was interested in selling out his business to Sierra Bravo Aviation, LLC and has been working on an agreement. They indicated any work being done is under the agreement Wahoo Airport has with Wanahoo Aviation. The operations that would be provided initially and under this agreement would be aircraft maintenance with possible expansion of operations to offer additional services, but which would be addressed in a future amendment. Harrell indicated that items had been submitted to be in compliance with the Wahoo Airport Minimum Standards. Burke indicated that he and Vasa had held discussions to negotiate a possible agreement. Terms of the building lease agreement were reviewed and discussed by the Board. In addition to the rental agreement for the building, the terms of an additional agreement addressing full-service fueling options, fuel truck options, and a financial incentive for locating at the Airport were discussed.

A request by Doug Patocka was presented to terminate his current lease agreement for the Main FBO building to operate an airframe and power plant repair service shop to be effective August 31, 2017. A motion was made by Anderson to accept the request to terminate said lease effective August 31, 2017, seconded by Oden. Roll call vote: Anderson, yes; Oden, yes; and Burke, yes. Morrow and Vasa, absent and not voting. Motion carried.

A motion was made by Oden to authorize Burke to sign the Building Lease Agreement between the Wahoo Airport Authority and Sierra Bravo Aviation, LCC. and approve the use of the space to operate an airframe and power plant repair service shop as per Section 1.1.2 of the Wahoo Airport Minimum Standards, effective September 1, 2017. Seconded by Anderson. Roll call vote: Oden, yes; Anderson, yes; and Burke, yes. Vasa and Morrow, absent and not voting. Motion carried.

A motion was made by Burke, seconded by Oden to authorize Burke to sign an agreement addressing the financial incentive offered and full-service fueling between Wahoo Airport Authority and Sierra Bravo Aviation, LLC effective September 1, 2017. Roll call vote: Burke, yes; Oden, yes; and Anderson, yes. Vasa and Morrow, absent and not voting. Motion carried.

Tom Trumble with Olsson Associates was present to review the proposed taxi-lane reconstruction project that had previously been discussed by the Board. Although this has been previously discussed as being tabled until the full runway and taxi-way rehab project could be addressed, the NE Department Aeronautics (NDOT) indicated we should consider this project in the next fiscal year. Trumble reported on conversations with the NE Department of Aeronautics (NDOT) and what would be the best utilization of funds. Areas to be addressed could include taxi-way improvements around hangars, electrical work to clean up the service entrance area, and relocation of the fence along the north side of the hangars. Trumble requested a meeting with Anna Lannin of NDOT to review the possible areas to be included in a project. Discussion was held about the appropriate size of project and what financially is appropriate for the Airport. Over the next month Trumble will meet with NDOT, Burke, and Oden to discuss the project with a draft engineering proposal expected at the next meeting for consideration.

Egr indicated a request was made by several users of the Airport for improvements to the exterior lights of the Main FBO Hangar. Harrell stated approximately a year ago an estimate had been obtained for the purchase of new LED lights for the exterior but no action taken. Discussion was also held on the need for interior lighting updates of the Main FBO Hangar. A motion was made by Oden, seconded by Anderson to authorize spending up to \$5,000 to make repairs to both the interior and exterior lighting on the Main FBO Building. Roll call vote: Oden, yes; Anderson, yes; and Burke, yes. Vasa and Morrow, absent and not voting. Motion carried.

Burke indicated at the last meeting the tug had been declared as surplus property. He requested it be removed from the list of surplus property and for it to be used by the Airport. Motion by Oden, seconded by Anderson to remove Tug from the list of surplus property as was previously declared at the July meeting. Roll call vote: Oden, yes; Anderson, yes; and Burke, yes. Vasa and Morrow, absent and not voting. Motion carried.

Motion by Oden, seconded by Anderson, to table any action on repairs to the Maintenance Hangar Building and discussion of alternatives. Roll call vote: Oden, yes; Anderson, yes; and Burke, yes. Vasa and Morrow, absent and not voting. Motion carried.

No action or discussion held on the strategic planning.

Harrell reported she continued to work with tenant on hangar rent collections. Harrell was asked to confer with legal counsel about hangars with inactive aircraft being stored and to report at the September meeting.

A motion was made by Oden, seconded by Anderson to approve the following claims submitted for payment:

AUTO	Wahoo Utilities	\$495.54
AUTO	NE Dept of Aeronautics	2,510.00
WIRE	DTC – Debt Service Pmt	55,402.50
7673	Egr Aviation	3,000.00
7674	VOID	0.00
7675	Windstream	225.64
7676	Waste Connections	32.50
7677	Bromm, Lindahl, etal	112.50
7678	Region V Services	91.92
7679	Auto Alley	61.75
7680	Car Quest	39.95
7681	Jackson Services	25.25
7682	Menard's	179.00
7683	Mike Lawver	125.00
7684	Mohrhoff Power Equipment	20.80
7685	Simon's Home Store	194.99
7686	USPS	49.00
7687	Holoubek, Mark	60.00
7688	Richmond, George	120.00
1027	QT Pod	414.21
1028	QT Pod	16.96
AUTO	World Fuel	30.00

AUTO

World Fuel

14,716.77
\$78,028.01

Roll call vote: Oden, yes; Anderson, yes; and Burke, yes. Vasa and Morrow, absent and not voting. Motion carried.

Motion by Burke, seconded by Oden to approve the minutes of the July meeting as presented. Roll call vote: Burke, yes; Oden, yes; and Anderson, yes. Vasa and Morrow, absent and not voting. Motion carried.

Next meeting will be held on September 18 instead of September 11 as regularly scheduled.

Motion by Oden, seconded by Anderson, to adjourn at 5:35 p.m. Roll call vote: Oden, yes; Anderson, yes; and Burke, yes. Vasa and Morrow, absent and not voting. Motion carried.

Melissa Harrell
Ex-Officio