

REQUEST FOR QUALIFICATIONS

The city of Wahoo, Nebraska Department of Utilities (DOU) and/or its designated representative Ryan Hurst is seeking proposals for services relating to the bare steel gas main replacement projects. Qualifications will be received for engineering services.

Minimum requirements include previous experience in engineering design and inspection on similar projects.

All interested persons and firms should contact Ryan Hurst between the hours of 9:00 A.M and 4:00 P.M., Monday through Friday, to obtain an informational packet related to this project(s). Qualifications must be received at the City Hall 605 North Broadway by October 25th 2024. The Wahoo Department of Utilities reserves the right to reject all Qualifications not meeting the requirements of this Request for Qualifications for Consulting Engineers.

Attention is particularly called to the requirements as to the conditions of employment to be observed under contract, Title VI of the Civil Rights Act of 1964, 78 Stat. 252, U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary , Part 21, Nondiscrimination in Federally assisted programs of the Department of Transportation issued into pursuant to such Act (attached).

REQUEST FOR QUALIFICATIONS FROM CONSULTING ENGINEERS

The city of Wahoo, Nebraska Department of Utilities (DOU) has secured federal funding from PHMSA for the bare steel gas main replacements (4 projects in total) ranging in size from 3” to 6” in diameter.

Engineering services will include:

Engineering Design and Inspection Services

1. Design of the gas main replacement which may include service connections and service line replacement to the existing gas meter for the improvements including:
 - a. Plan sheets showing the replacement of the existing mains with HDPE pipe in public right-of-way.
 - b. No profiles of the new gas mains will be needed.
 - c. Directional boring or open excavation details shall be shown on the plan sheets.
 - d. Any streets, alleys, sidewalks or driveway removals and replacements quantities shown on the plans.
 - e. Plan sheets of any service line needing replacement on private property. (No easement services will be required of the engineer).
 - f. Ensuring all materials are compliant with Buy America Build America (BABA) Requirements.
2. Construction drawings, specifications, plans, etc., as well as bid documents and procedure for a public bid letting along with recommendations of a construction contractor after the bid opening.
3. Part time construction observation of infrastructure improvements.

The engineer will be required to provide professional services, which include review of the environment assessment material (supplied by others) preparation of bidding and contract documents and part time construction oversight and administration.

Final plans, specifications and bid documents will be completed by May 1st 2025 Notice to Proceed. Procurement of said services shall be in accordance with standard professional engineering services. All

engineers interested in being considered for this project must submit a proposal detailing qualifications, technical expertise, management and management capabilities, and related prior experience. The objective of the competitive process is to objectively select the firm that will provide the highest quality of service. Selected respondents will be interviewed, and the firm judged most qualified will be asked to prepare a final proposal which will include fees for said services.

Exhibit I, attached to the Request for Qualifications, is the minimum qualifications for the consulting engineer. These minimum qualifications have been established to assure the Community of professional expertise with adequate experience to assure successful completion of the proposed projects within the allocated time period.

Exhibit II, attached hereto, is the rating system that will be utilized for the selection of the consulting engineer. This rating system will be employed the Department of Utilities staff in determining which proposal best meets the needs as outlined 'in this Request for Qualifications'.

All work to be undertaken as part of this proposed program must be in accordance with Federal, State and local requirements.

As stated previously, the city of Wahoo and Department of Utilities reserves the right to reject any and all responses submitted that do not fit the intent of the desired professional services. If you have any questions regarding this RFQ, please contact Ryan Hurst at 402.443.3222 during the hours of 9:00 A.M to 4:00 P.M.

EXHIBIT I

ENGINEER'S QUALIFICATIONS

I. Consulting Engineer's Minimum Qualifications

- A. The principal responsible for the project coordination must have a minimum of three (3) years of experience with similar Federal Grant Programs.
- B. The engineering firm must have successfully provided engineering services for a minimum of three (3) similar type projects.
- C. The engineering firm must submit references as to the firm's professional qualifications from a minimum of three (3) previous clients for which the firm has completed similar type linear replacement type projects (including name, address and phone number).

II. Format for Professional Qualifications

Technical qualifications for the consulting engineer shall as a minimum include the following:

- A. The criteria and design approach to be used in the performance of the required work.
- B. The personnel to be assigned to the project and resumes if qualifications and experience.
- C. The engineer's experience in the development, design and construction of similar projects.

III. Final selection

Final selection of the engineer will be based upon the maximum total points scored as set forth in the "Rating System" in Exhibit II.

The city of Wahoo and Department of Utilities reserves the right to reject any and all responses submitted that do not fit the intent of the desired professional services.

Sealed proposals must be submitted to City Hall, 605 North Broadway, Wahoo, NE 68066 and received by October 25th Any proposal not meeting the deadline, or the qualifications set forth in this Request for Qualifications will be rejected.

EXHIBIT II
ENGINEER'S SERVICES
SELECTION RATING SYSTEM

1. <u>Projects Engineer's Experience</u>	
Experience with Federally funded projects	25 Points
2. <u>Firm's Project Completion Background</u>	
Completion of three (3) previous, similar type linear projects	25 Points
3. <u>References from similar type projects</u>	
Respondent list three (3) previous clients	25 Points
4. <u>Firm's familiarity with Community's Needs</u>	
Firm is thoroughly familiar with the City	25 Points
Maximum total Points	100 Points

Statement of qualifications submittals should be organized to address each evaluation criteria as listed above and provide references where appropriate. Brochures and similar generalized background material may be included, but are not required.